

**Post Office Department**  
**FOURTH ASSISTANT POSTMASTER GENERAL**  
**Washington**

RETURN TO  
 DIVISION OF TOPOGRAPHY

Postmaster,

**ALLEDONIA,**

SEP 15 1939

**OHIO.**

The following information is required in order that your post office may be shown in its proper location on postal maps. Please complete this form immediately and return it without delay with the map or sketch described on the reverse side. A letter of reply is not necessary.

*S. W. Murdum*  
 FOURTH ASSISTANT POSTMASTER GENERAL.

1. Street address of post office \_\_\_\_\_ County BELMONT

2. Township WASHINGTON (If location is described by section, township, and range, fill in line 3.)

NW quarter of section 21 Township 5 N. ~~or S.~~ Range \_\_\_\_\_ E. or W. \_\_\_\_\_

4. Nearest adjoining county MONROE How far: Shortest air distance? 6 Mi By road? 7 Mi

5. Nearest U. S. or State highway 148 Direction from P. O. NORTH Distance 500 ft

6. Name of nearest railroad station Bethesda Name of railroad B & O.

7. Distance by road to railroad station 14 Mi Direction from post office NORTH

8. Shortest air distance to nearest tracks 12 Mi Direction from post office NORTH

9. Nearest streams or bodies of water (state whether river, creek, branch, lake, ocean, etc.):

Name	Direction from post office	Distance
<u>CAPTINA CREEK</u>	<u>NORTHEAST</u>	<u>500 ft.</u>
<u>CRABAPPLE CREEK</u>	<u>WEST</u>	<u>400 ft</u>

10. Post offices nearest to your office (one in each general direction):

Name	County	Direction from your office	Distance by road
<u>ARMSTRONG'S MILLS.</u>	<u>BELMONT</u>	<u>EAST</u>	<u>3 Mi</u>
<u>BETHESDA</u>	<u>BELMONT</u>	<u>NORTH</u>	<u>14 Mi</u>
<u>BEALLSVILLE</u>	<u>MONROE</u>	<u>West</u>	<u>8 Mi.</u>
<u>CLARINGTON</u>	<u>MONROE</u>	<u>SOUTH</u>	<u>17 Mi</u>

11. How is mail supplied to your office? STAR ROUTE From where? BELLAIRE, O  
(Railroad, star route, rural route, etc.)

POST OFFICE DEPT.  
 Fourth Assistant P. M. G.  
**NOV 16 1939**  
 Division of Topography  
 44-S

(Date) Nov. 14 - 1939  
 (Signed) Floyd C. Mowder  
 Post office ALLEDONIA, OHIO. Postmaster.

**IMPORTANT.**—A map or sketch showing the location of your post office must be submitted with the return of this paper. A printed map, such as prepared by the county or city engineer, is preferred, if it can be furnished without expense to the Department. Be sure, however, to mark on it the exact site of the post office, placing a small dot in the proper square or block and on the proper side of the street.

If a separate map cannot be furnished it is necessary to submit a sketch as described below.

These diagrams are furnished simply to make it easier to draw a sketch that will show correct distances from your post office.

**SQUARE DIAGRAM**

Use this diagram if your post office is located in an area described by section, township, and range, and you have filled in line 3 on the other side. Otherwise use the circular diagram.

Place a small dot representing your post office in the proper quarter-section and fill in the blanks for township and range numbers.

Then draw the following features: (Note that one-half inch on the paper equals 1 mile on the ground.)

- a. Adjacent post offices (show with small dots and name).
- b. Railroads (show by single line with cross marks; name).
- c. Highways (show by double lines close together and mark U. S. and State numbers; name in margin the post office to which each road leads).
- d. Rivers, creeks, lakes, etc. (show by wavy lines and name).
- e. County line (show by dashes).

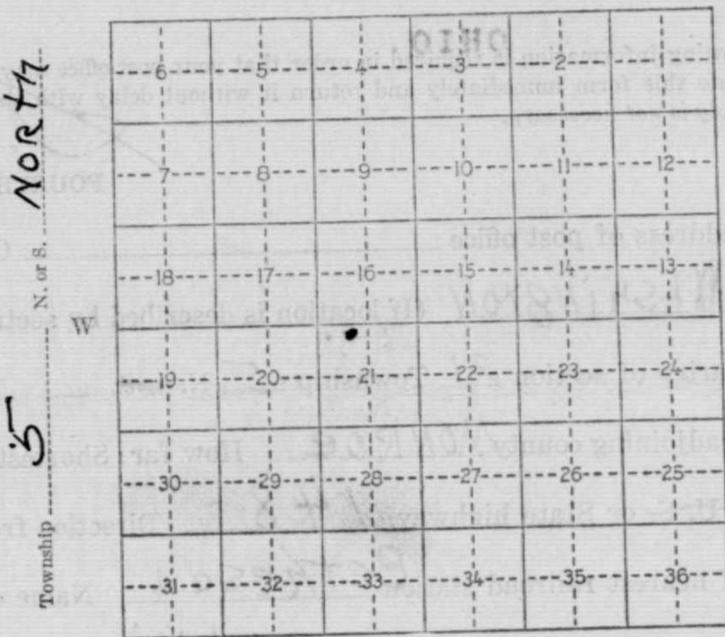
**CIRCULAR DIAGRAM**

Use this diagram if your post office is NOT located in an area described by section, township, and range.

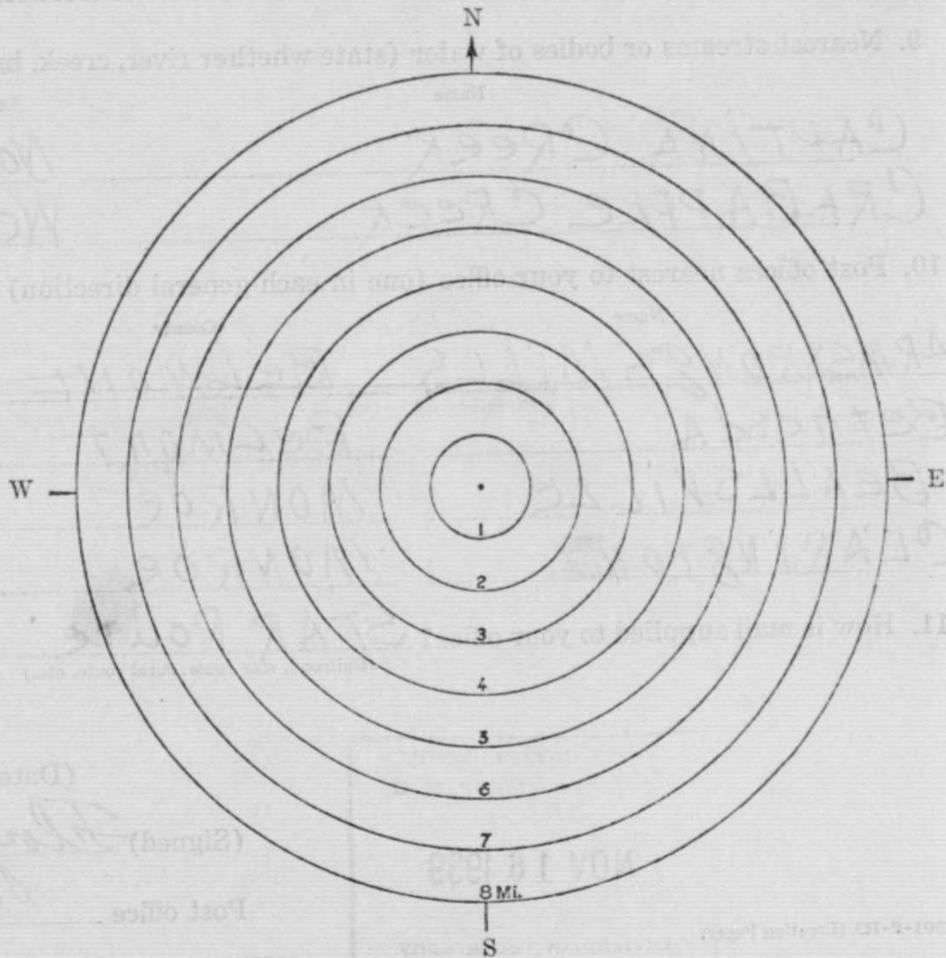
Let the dot in the center of the circle represent your post office.

Then draw the features a, b, c, d, and e, as described above. (Note the scale of this diagram: One-quarter inch equals 1 mile.)

Range 4 E. or W. West.



Scale: 1/2 inch equals 1 mile



Scale: 1/4 inch equals 1 mile

2nd Request

A.M.

DIVISION OF TOPOGRAPHY

POST OFFICE DEPARTMENT  
OFFICE OF THE  
FOURTH ASSISTANT POSTMASTER GENERAL  
WASHINGTON



DEC 17 1907

Sir:

In order that this office may determine, with as much accuracy as possible, the relative positions of Post Offices, so that they may be correctly delineated on its maps, please carefully answer the questions below, and furnish the diagram on the other side, returning the same as soon as possible, verified by your signature and dated.

Very respectfully,

*A. D. Graw*

Fourth Assistant Postmaster General.

To POSTMASTER AT Alledonia,  
Belmont Co.,  
Ohio.

The (P. O. Dept.) name of my Office is Alledonia

If the town, village, or site of the Post Office be known by another name than that of the Post Office, state that other name here: no other name used

The P. O. is situated in the North West quarter of Section No. 71, in Township Washington (north or south), Range four (east or west), County of Belmont, State of Ohio

The name of the most prominent river near it is Ohio River

The name of the nearest creek is Captina Creek

This Office is 1 1/2 miles from said river, on the West side of it, and is 1/16 miles from said nearest creek, on the South side of it.

My Office is on Mail Route No. \_\_\_\_\_

My Office is a Special Office supplied from \_\_\_\_\_, \_\_\_\_\_ miles distant.

The name of the nearest Office on my route is \_\_\_\_\_, and its distance is \_\_\_\_\_ miles, by the traveled road, in a \_\_\_\_\_ direction from this, my Office.

The name of the nearest Office, on the same route, on the other side, is \_\_\_\_\_ and its distance is \_\_\_\_\_ miles in a \_\_\_\_\_ direction from this, my Office.

The name of the nearest Office off the route is \_\_\_\_\_, and its distance by the most direct road is \_\_\_\_\_ miles in a \_\_\_\_\_ direction from this, my Office.

The name of the nearest railroad is Ohio River & Western

If on the line of or near the railroad, on which side and how far from the track is your Office located? Forty feet from tracks on north side

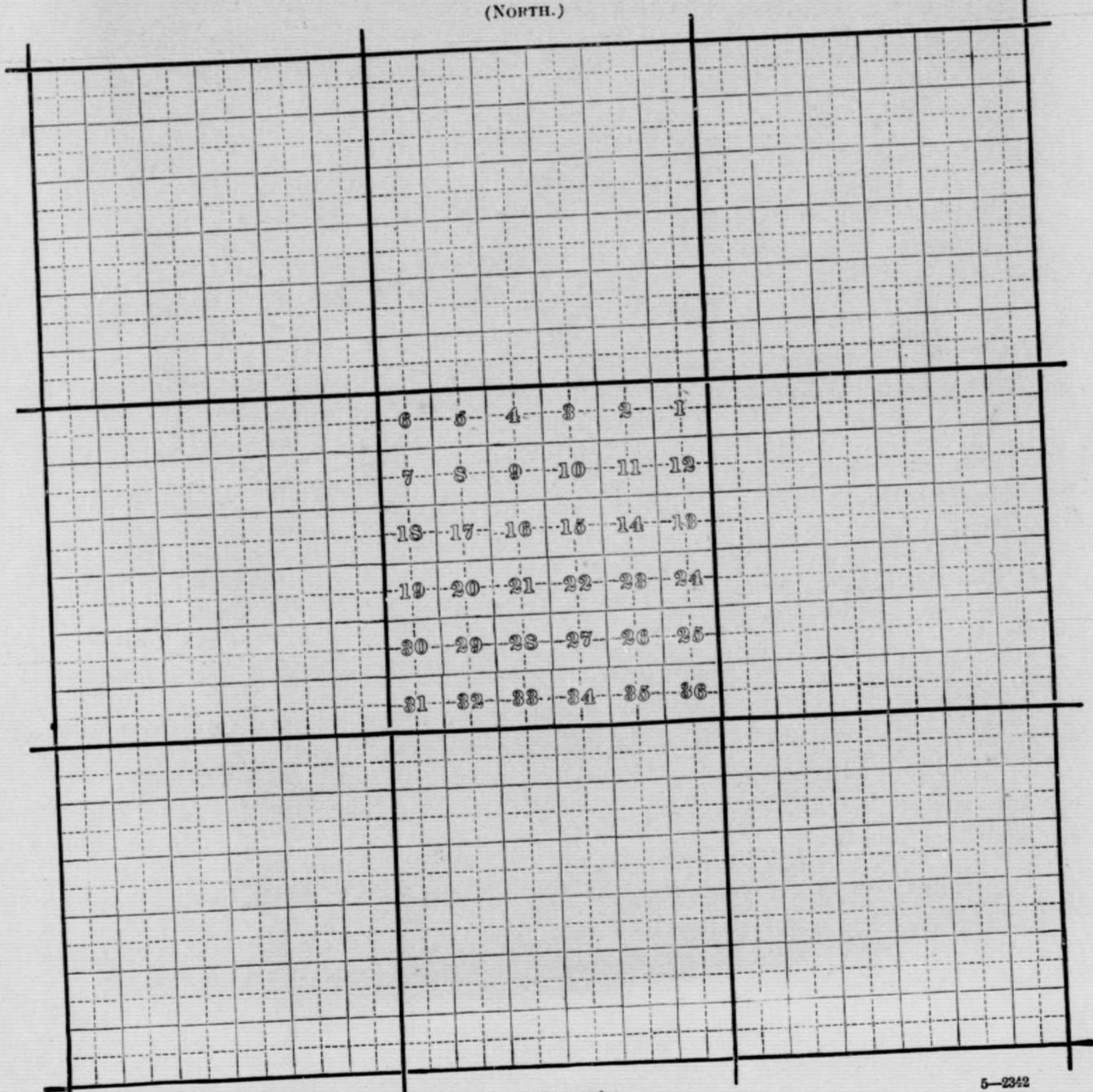
(Signature of Postmaster.) Allen B Caldwell

(Date.) Dec 18 1907

Diagram showing the site of the Alledonia Post Office  
 in Township Nashington (N. or S.), Range Four (E. or W.),  
 of Principal Meridian, County of Belmont, State  
 of Ohio, with the adjacent Townships and Post Offices.

It is requested that the exact site of your Post Office, as also the roads to the adjoining  
 Offices, and the rivers and creeks, be marked on this diagram, to be returned as soon as possi-  
 ble to the Topographer's Office, Post Office Department. If on, or near a railroad, mark  
 the railroad and adjacent Station accurately.  
 In localities not surveyed by the U. S. Land Office, a **sketch** map is requested.

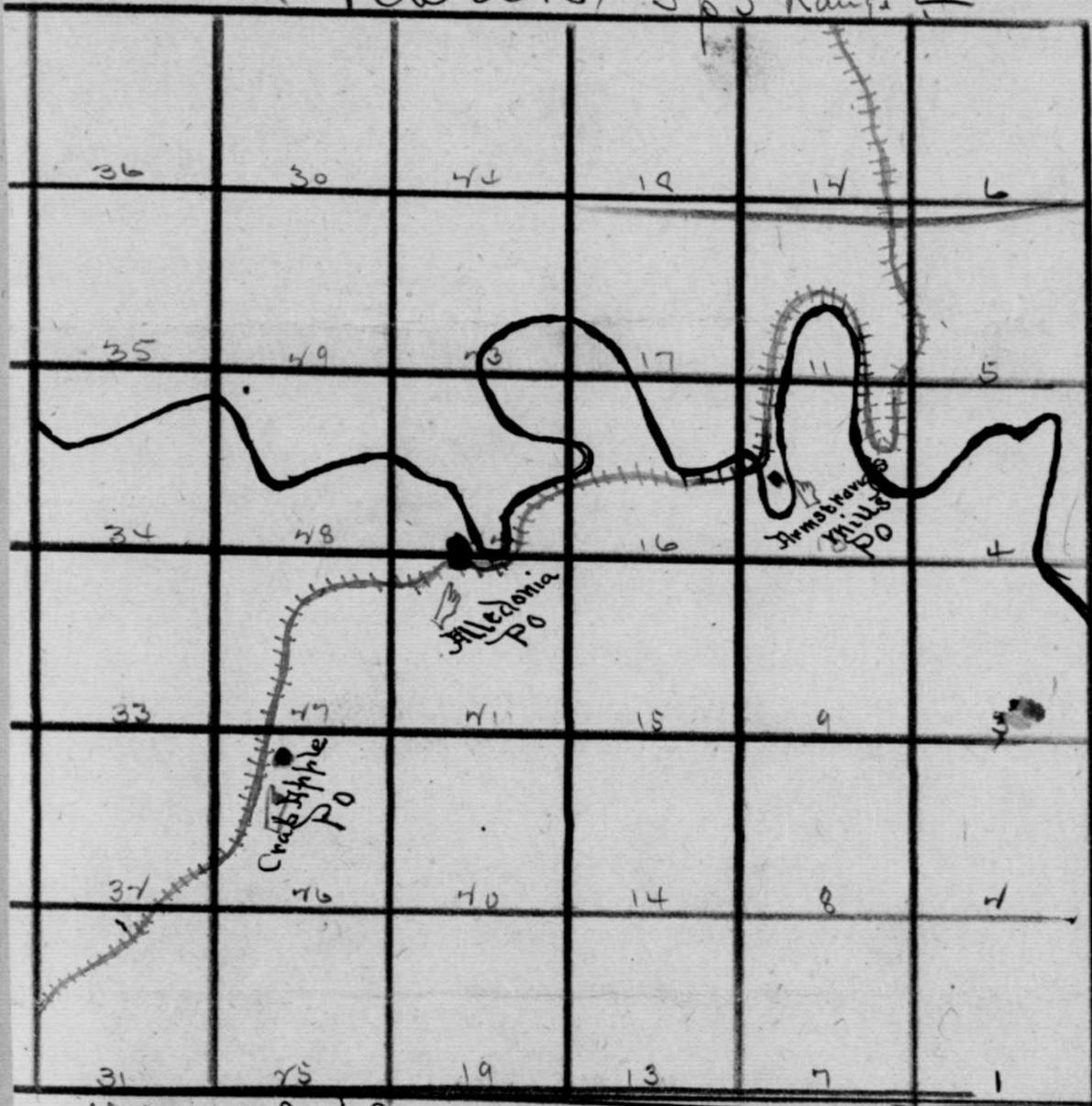
(NORTH.)



Scale  $\frac{1}{2}$  inch to the mile.

(SOUTH.)

< North > Sp 5 Range H



~~OR-NRy~~ Captina Creek < South >

My ~~own~~ diagram proved too small for my limited experience in topography. So I made one of my own. A.R.C.



# Post Office Department,

OFFICE OF THE FIRST ASSISTANT P. M. GENERAL,

WASHINGTON, D. C., Oct 16, 1879

SIR: Before the Postmaster General decides upon the application for a new post office at Caldwell Station, County of Belmont, State of Ohio, at which you are recommended for postmaster, he requires that the blanks in the following statement be filled, and the questions carefully and correctly answered, verified by your signature, certified by a neighboring postmaster, and returned to this Department, addressed to me. The contractor should be informed of this application; and if the site of the proposed office be off the mail route, you will forward his certificate as to the practicability of supplying it, and also as to the increase of distance. If the proposed office is not on any route now under contract, it can only be established as a "Special Office," to be supplied without expense to the Department other than net proceeds.

Be careful to designate the post offices by their true official names; and answer the subjoined queries fully and accurately, or the case will not be acted upon.

Very respectfully,

JAMES N. TYNER,  
First Assistant Postmaster General.

To Mr. A. H. Caldwell  
care of the Postmaster of \_\_\_\_\_, who will please forward to him.

## STATEMENT.

The proposed office to be called

Caldwell Station Alledonia

[The name of the candidate for postmaster should not be applied as the name of a post office. It is preferable to have some LOCAL or PERMANENT name, which must not be the name of any other office in the State; and you should aim to select a name not appropriated to any office in the United States.]

It will be situated on the N.W. quarter of Section Twenty One, Township Five, Range Four, in the County of Belmont, State of Ohio.  
It will be on or near route No. \_\_\_\_\_, being the route from \_\_\_\_\_ to \_\_\_\_\_, on which the mail is now carried \_\_\_\_\_ times per week.

The contractor's name is The Mail will be Carried Daily By the Bellair & South Western Railway Co. who is now

Will it be directly on this route?—Ans. daily trains by the proposed office to B

If not, how far from, and on which side of it?—Ans. None

How much will it INCREASE the travel of the mail one way each trip?—Ans. None

Where will the mail leave the present route to supply the proposed office?—Ans. Same Route

Where intersect the route again?—Ans. \_\_\_\_\_

What post office will be left out by this change?—Ans. None

If not on any route, is a "Special Office" wanted?—Ans. No

The name of the nearest office to the proposed one, on the same route, is Armstrongs Mills, its distance is Two & one fifth miles, in a Easterly direction from the proposed office.

The name of the nearest office on the same route, on the other side, is Beallsville Monroe Co, its distance is Six and one half miles, in a Westerly direction from the proposed office.

The name of the nearest office to the proposed one, not on this route, is Demos, distance by the most direct road Seven miles, in a North direction from the proposed office.

The name of the most prominent river near it is Ohio.  
The name of the nearest creek is Captina.  
The proposed office will be Three miles from said river, on the West side of it, and will be one fifteenth mile from said nearest creek, on the West side of it.

If near a railroad, state on which side the office will be located, how far from, and the name of the station or depot.—  
Ans. on North side near the tracks of the Bellair & Southwestern Railway

If it be a village, state the number of inhabitants.—Ans. Not a Village  
Also, the population to be supplied by proposed office.—Ans. About Three hundred

A diagram or sketch from a map, showing the position of the proposed new office, with neighboring river or creek, roads, and other post offices, towns, or villages near it, will be useful, and is therefore desired.  
A correct map of the locality might be furnished by the county surveyor, but this must be without expense to the Post Office Department.

ALL WHICH I CERTIFY to be correct and true, according to the best of my knowledge and belief, this 20 day of October, 1879.

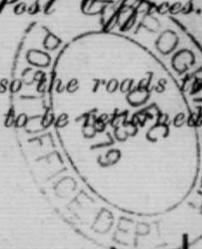
(Sign full name.) Alexander H. Caldwell, Proposed P. M.

I CERTIFY that I have examined the foregoing statement, and that it is correct and true, to the best of my knowledge and belief.  
A. Armstrong  
Postmaster at Armstrongs Mills Belmont Ohio

(OVER)

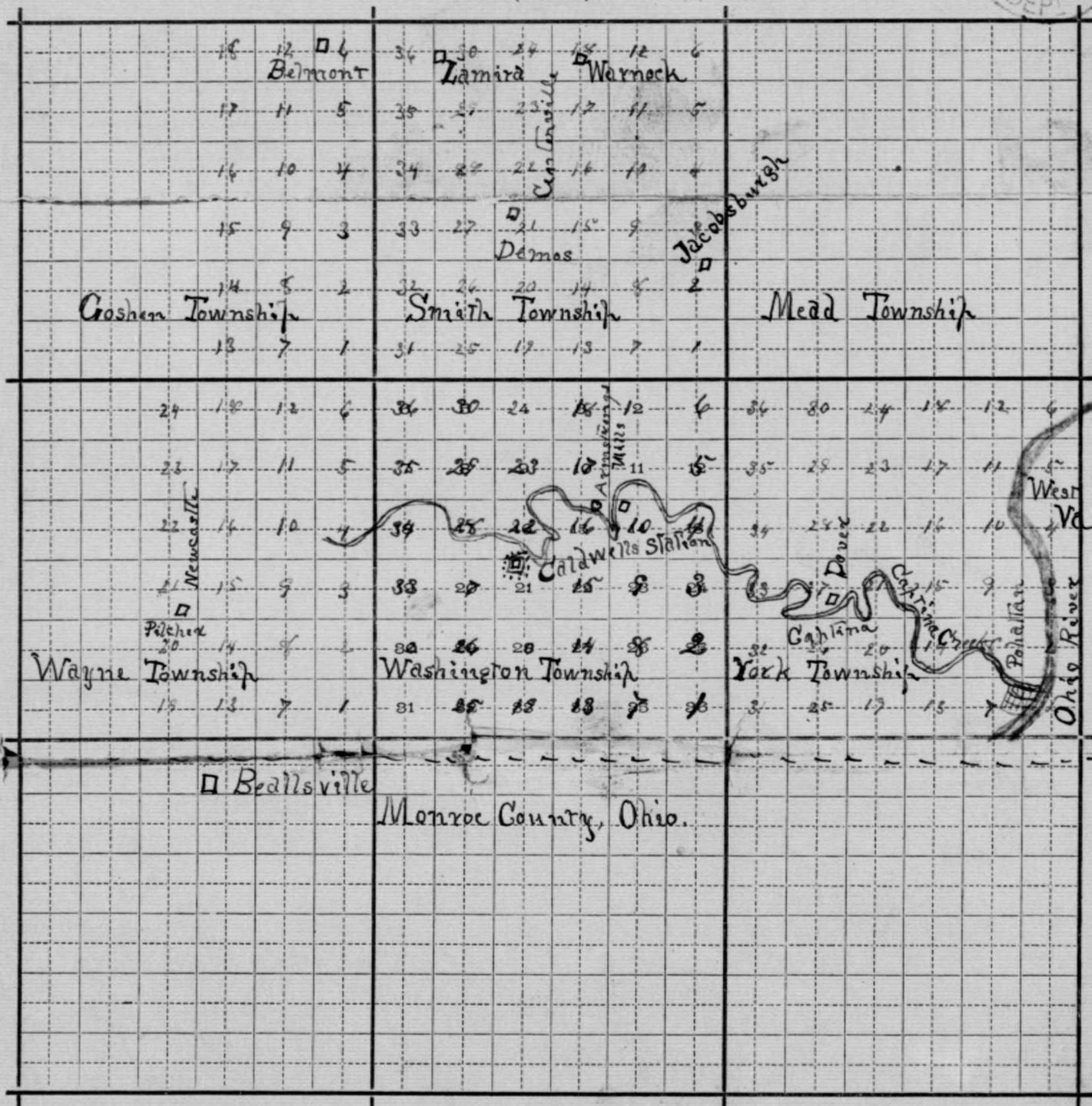
Diagram showing the site of the Caldwells Station Post Office  
 in Township 5, Range 26 of Principal  
 Meridian, County of Belmont, State  
 of Ohio, with the adjacent Townships and Post Offices.

It is requested that the exact site of the proposed, or existing Post Office, as also the roads, the adjoining offices, and the larger streams or rivers, be marked on this diagram, to be returned as soon as possible to the Post Office Department.



For A. M. H. ...  
 Oct. 1879

(NORTH.)



Scale  $\frac{1}{4}$  inch to the mile.

(SOUTH.)

Explanations:   
 □ Post-Offices   
 □ Proposed Office   
 Green Ohio River   
 Pencil, Captina Creek