

1021
(Revised 12-1-46)

Division of Postmasters

LOCATION OF POST OFFICE

IN REPLYING
MENTION INITIALS AND DATE

P2:KB

Post Office Department

FIRST ASSISTANT POSTMASTER GENERAL

Washington 25, D. C.

OCT 27 1948

October 19, 1948.

Mrs. Lucy A. Chandler,
Postmaster,
Bannock, Ohio.

SUBJECT: Establishment
 Reestablishment
 Change of site

Re: Your letter of October 15, 1948.

In order that each post office may be accurately located on postal maps, it is requested that you carefully complete this form and return it promptly to the First Assistant Postmaster General, Division of Postmasters.

Respectfully, *J. E. Burke*

First Assistant Postmaster General.

688

1. Office and State Bannock Ohio County Belmont
- 1a. Any other name by which locality is known none
2. Township Richland (If applicable, fill in line 3.)
3. quarter of section Township N. or S. Range E. or W.
4. Nearest adjoining county Harrison How far? Shortest map distance 10 mi. By road 13 mi.
- 4a. If site is being changed: Distance from old site 210 ft. Direction from old site South
5. Nearest U. S. or State highway State Direction from P. O. west Distance 29 ft.
6. Name of nearest railroad station Bannock-(no station) Name of railroad Baltimore & Ohio
7. Distance by road to railroad station 710 ft. Direction from post office north
8. Shortest air distance to nearest tracks 600 ft. Direction from post office north-west
9. Streams or bodies of water nearest to the office:

Name	Direction from post office	Distance
<u>Stream-(known as little Wheeling creek)</u>	<u> </u>	<u> </u>
10. Direction of nearest post offices (one in each general direction):

Name	County	Direction from your post office	Distance by road
<u>Lafferty</u>	<u>Belmont</u>	<u>North-west</u>	<u>3 miles</u>
<u>Fairpoint</u>	<u>Belmont</u>	<u>North-east</u>	<u>3 miles</u>
11. Method of mail supply Railroad and Star Route R. R.-From Cleve-Wheeling Train
(Railroad, star route, rural route, etc.) Star Route -Dennison-St. Clatswill
12. Congressional district: Present site 18th Ohio Proposed site 18th Ohio

DEPT. OF POSTS
FIRST ASSISTANT P.M.G.
NOV 10 1948
445

Lucy A. Chandler
(Signature in full)
Postmaster
(Postal title)
Oct. 23, 1948
(Date)

IMPORTANT.—A map showing the location of the post office must be submitted with the return of this paper. A highway map such as prepared by State, county, or local agencies is preferred, if it can be furnished without expense to the Department. Be sure, however, to mark on it the exact site of the post office, placing a small dot in the proper square or block and on the proper side of the street.

If no map can be furnished it is necessary to draw a sketch on one of the diagrams below.

INSTRUCTIONS

These diagrams are furnished simply to make it easier to draw a sketch that will show correct distances from the post office.

SQUARE DIAGRAM

Use this diagram if the post office is located in an area described by section, township, and range, and you have filled in line 3 on the other side. Otherwise use the circular diagram.

Place a small dot representing the post office in the proper quarter-section and fill in the blanks for township and range numbers.

Then draw the following features: (Note that one-half inch on the paper equals 1 mile on the ground.)

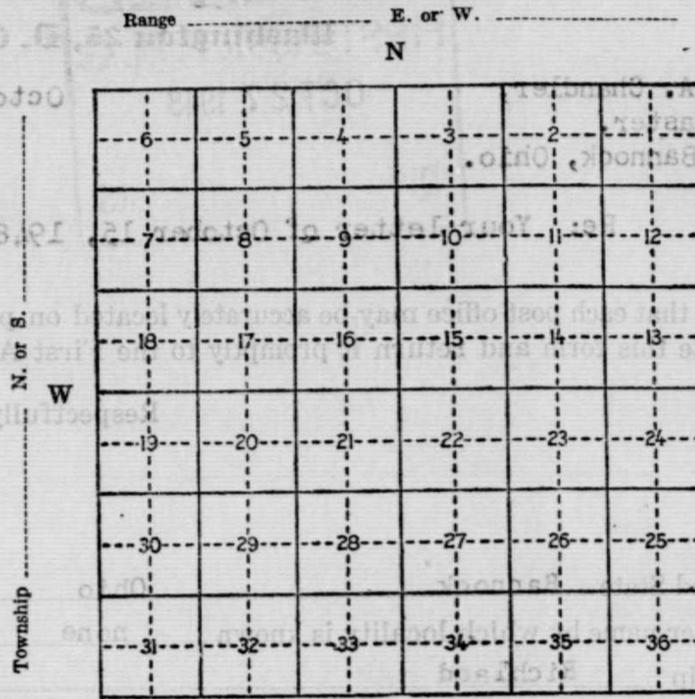
- Adjacent post offices (show with small dots and name).
- Railroads (show by single line with cross marks; name).
- Highways (show by double lines close together and mark U. S. and State numbers; name in margin the post office to which each road leads).
- Rivers, creeks, lakes, etc. (show by wavy lines and name).
- County line (show by dashes).

CIRCULAR DIAGRAM

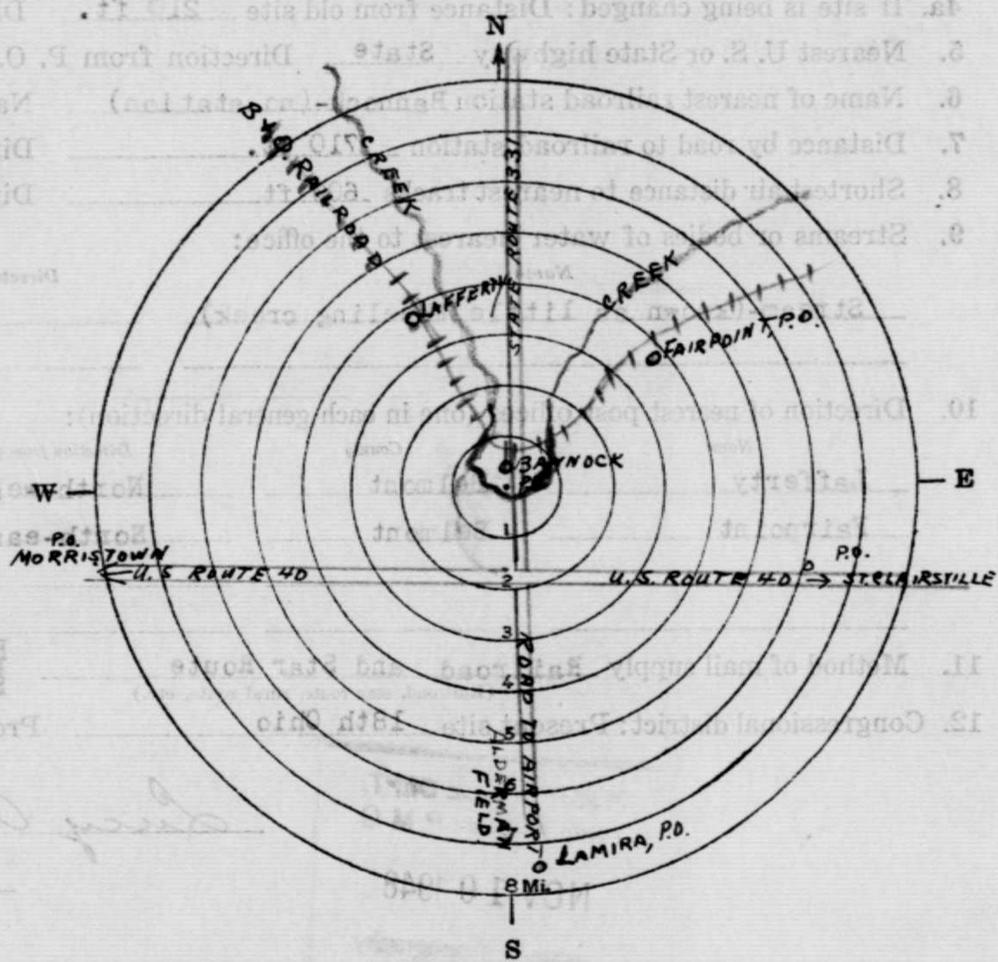
Use this diagram if the post office is NOT located in an area described by section, township, and range.

Let the dot in the center of the circle represent the post office.

Then draw the features a, b, c, d, and e, as described above. (Note the scale of this diagram: One-quarter inch equals 1 mile.)



Scale: 1/4 inch equals 1 mile



B

Post Office Department
FOURTH ASSISTANT POSTMASTER GENERAL
Washington

RETURN TO
DIVISION OF TOPOGRAPHY

Postmaster,

SEP 15 1939

BANNOCK,

OHIO.

The following information is required in order that your post office may be shown in its proper location on postal maps. Please complete this form immediately and return it without delay with the map or sketch described on the reverse side. A letter of reply is not necessary.

[Signature]
FOURTH ASSISTANT POSTMASTER GENERAL

1. Street address of post office Main Highway 331 County Belmont

2. Township Richland (If location is described by section, township, and range, fill in line 3.)

3. N.E. quarter of section 29 Township N. N. or S. _____ Range 4 E. or W. E.

4. Nearest adjoining county Harrison How far: Shortest air distance? 4 miles By road? 10.

5. Nearest U. S. or State highway 331 Direction from P. O. _____ Distance 16 ft.

6. Name of nearest railroad station Bannock Name of railroad Baltimore & Ohio

7. Distance by road to railroad station 500 ft. Direction from post office North-west.

8. Shortest air distance to nearest tracks 200 ft. Direction from post office North

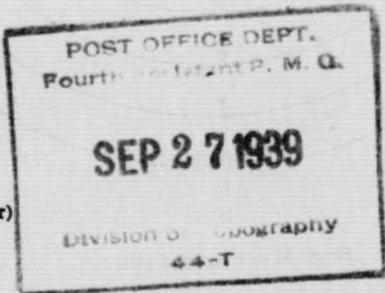
9. Nearest streams or bodies of water (state whether river, creek, branch, lake, ocean, etc.):

Name	Direction from post office	Distance
<u>Wheeling creek</u>	<u>East</u>	<u>400 ft.</u>
<u>Wheeling creek</u>	<u>East</u>	<u>500 ft.</u>

10. Post offices nearest to your office (one in each general direction):

Name	County	Direction from your office	Distance by road
<u>Saint Clairsville Ohio</u>	<u>Belmont</u>	<u>South-east</u>	<u>5 1/2 miles</u>
<u>Lafferty Ohio</u>	<u>Belmont</u>	<u>North-west</u>	<u>3 miles</u>
<u>Fairpoint Ohio</u>	<u>Belmont</u>	<u>North-east</u>	<u>3 1/2 miles</u>
<u>Morristown Ohio</u>	<u>Belmont</u>	<u>Southwest</u>	<u>6 miles</u>

11. How is mail supplied to your office? Railroad and Star Route From where? Bannock R.R.St.
(Railroad, star route, rural route, etc.) Dennison-St. Clairsville
Star Route 31184



4901-2-R1 (Location Paper)

(OVER)

(Date) Sept. 25, 1939

(Signed) Lucy A. Bandler
Postmaster.

Post office Bannock Ohio

5-11674

IMPORTANT.—A map or sketch showing the location of your post office must be submitted with the return of this paper. A printed map, such as prepared by the county or city engineer, is preferred, if it can be furnished without expense to the Department. Be sure, however, to mark on it the exact site of the post office, placing a small dot in the proper square or block and on the proper side of the street.

If a separate map cannot be furnished it is necessary to submit a sketch as described below.

These diagrams are furnished simply to make it easier to draw a sketch that will show correct distances from your post office.

SQUARE DIAGRAM

Use this diagram if your post office is located in an area described by section, township, and range, and you have filled in line 3 on the other side. Otherwise use the circular diagram.

Place a small dot representing your post office in the proper quarter-section and fill in the blanks for township and range numbers.

Then draw the following features: (Note that one-half inch on the paper equals 1 mile on the ground.)

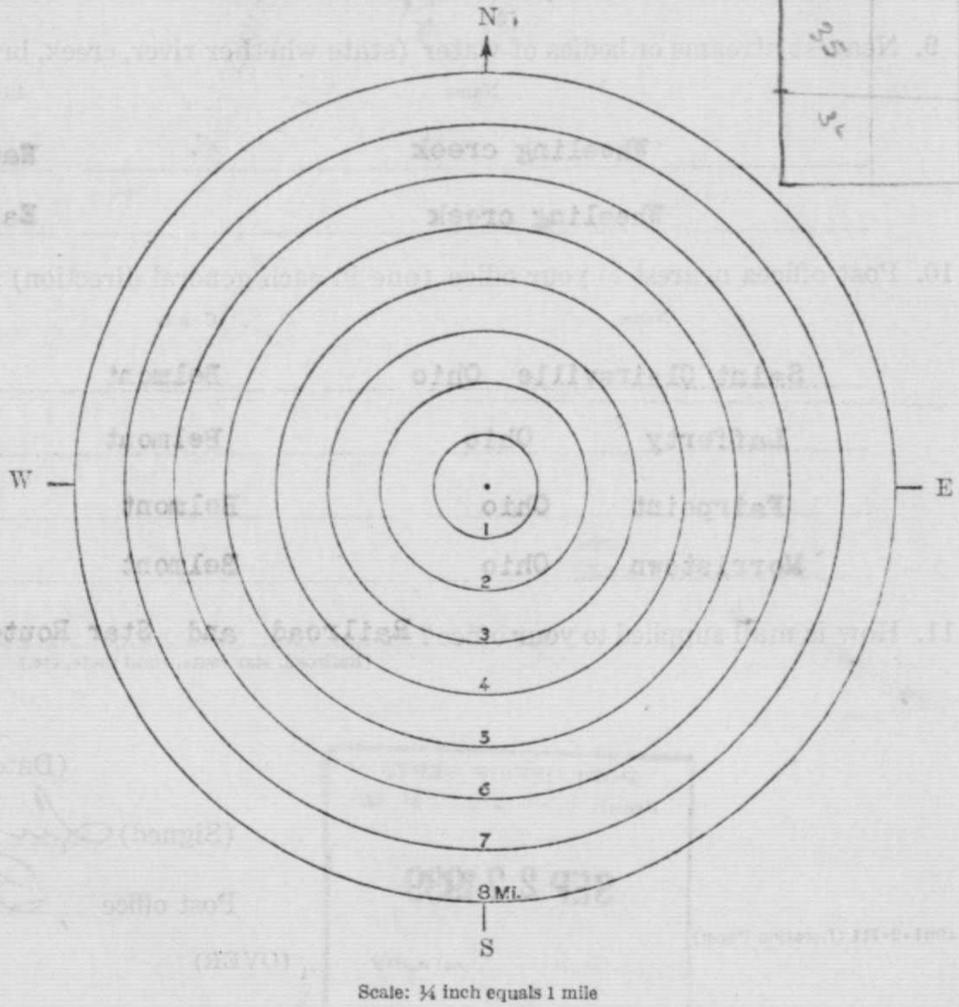
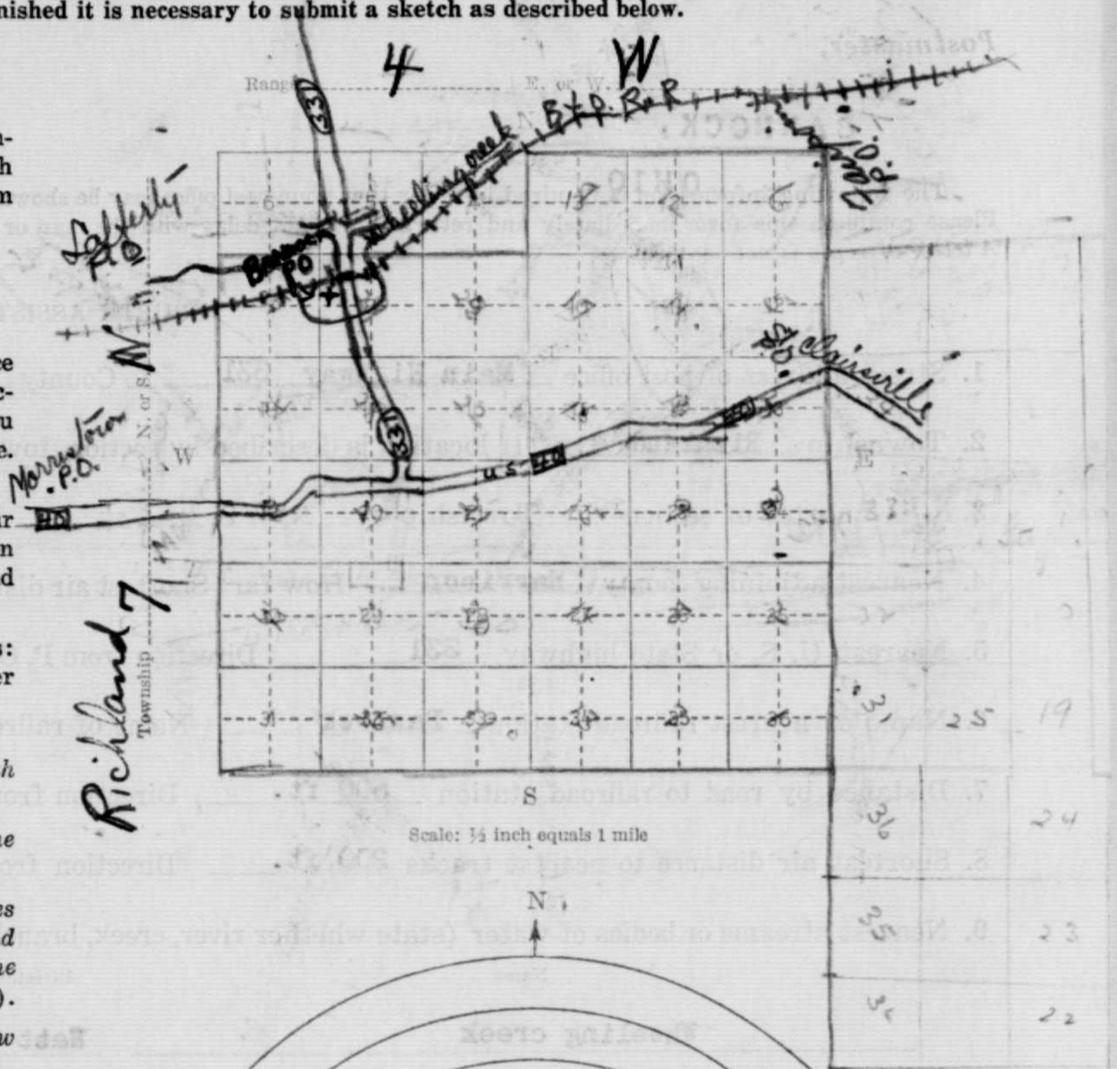
- Adjacent post offices (show with small dots and name).
- Railroads (show by single line with cross marks; name).
- Highways (show by double lines close together and mark U. S. and State numbers; name in margin the post office to which each road leads).
- Rivers, creeks, lakes, etc. (show by wavy lines and name).
- County line (show by dashes).

CIRCULAR DIAGRAM

Use this diagram if your post office is NOT located in an area described by section, township, and range.

Let the dot in the center of the circle represent your post office.

Then draw the features a, b, c, d, and e, as described above. (Note the scale of this diagram: One-quarter inch equals 1 mile.)



ms.

B.

1021

PROPOSED CHANGE IN LOCATION OF POST OFFICE

DIVISION OF POSTMASTERS

IN REPLYING MENTION INITIALS AND DATE

Post Office Department
FIRST ASSISTANT POSTMASTER GENERAL

Washington

RECEIVED
DIVISION OF POSTMASTERS
NOV 27 1935

FIRST ASST. P. M. GENERAL
RECEIVED
NOV 20 1935
DIVISION OF POSTMASTERS

SIR:

With reference to the proposed change in site of the post office named below, and in order that the office if changed to the proposed location may be accurately represented upon the post-route maps, it is requested that you carefully answer the questions below and furnish a sketch according to instructions on opposite side of paper, which should be returned to the First Assistant Postmaster General, Division of Postmasters, as soon as possible.

Respectfully,

FIRST ASSISTANT POSTMASTER GENERAL

----- Bannock -----, ----- Belmont -----, ----- Ohio -----
(Post Office.) (County.) (State.)

If the town, village, or site of the post office be known by another name than that of the post office, state that other name here

The post office, if changed to the proposed site, would be 616 ft. air-line distance, ... South
(N., S., E., or W.)
from its present location.

The post office would be situated in the ... N. ... W. ... quarter of section No. ... 29 ... in Township ... 7 N.
(N. or S.)
Range ... 4 ... of the ... 90° ... principal meridian, County of ... Belmont
(E. or W.)
State of ... Ohio

The name of the nearest river is ... Ohio, and the post-office building would be at a distance of ... 17 miles on the ... West side of it.
(N., S., E., or W.)

The name of the nearest creek is ... Wheeling creek, and the post-office building would be at a distance of ... 700 ft. on the ... North side of it.
(N., S., E., or W.)

The name of the nearest office on the same route as this post office is ... Lafferty ... Ohio and its distance is ... 3 miles, by the traveled road, in a ... West direction from the proposed site of this office.
(N., S., E., or W.)

The name of the nearest office on the same route, on the other side, is ... Fairpoint ... Ohio and its distance is ... 3 1/2 miles, in a ... S. E. direction from the proposed site of this office.
(N., S., E., or W.)

The name of the nearest office not on the same route as this post office is ... Saint Clairsville ... Ohio and its distance is ... 6 1/2 miles, by the traveled road, in a ... East direction from the proposed site of this office.
(N., S., E., or W.)

The post office building would be on the ... South ... side of the ... Baltimore and Ohio Railroad, and at a distance of ... 500 ft. from the station. The railroad station name is ... Bannock ... Ohio

The post office would be ... 5 miles, air-line distance, ... South from the nearest point of my county boundary.
(N., S., E., or W.)

Signature in full:

Harry Chandler

Date:

Nov 16 1935

If the State is surveyed designate the proposed site of the office on this page.

DIAGRAM, EXPLANATION, AND INSTRUCTIONS.

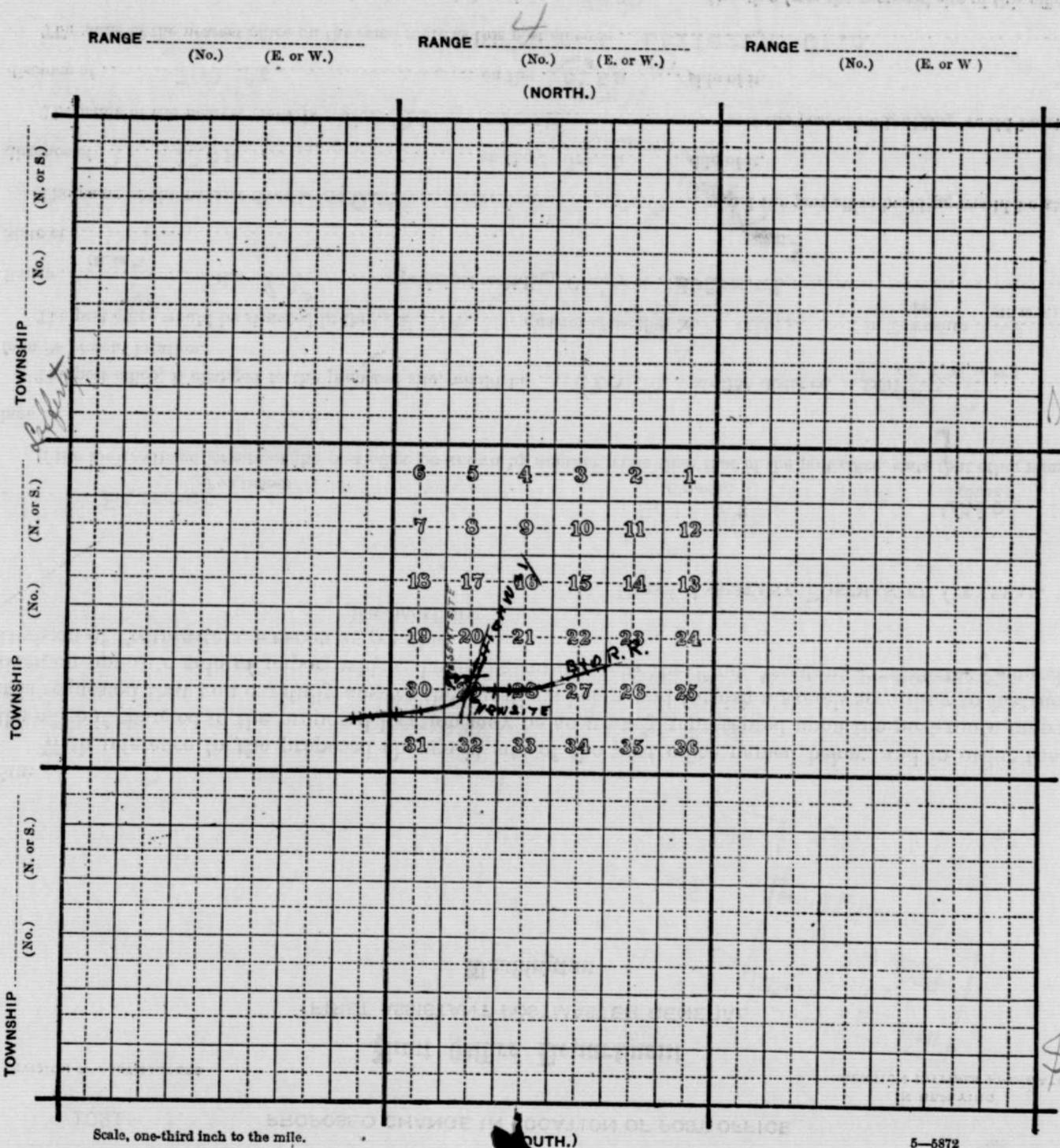
Indicate upon the diagram the proposed site of the post office by placing a dot in the proper quarter section.

The surrounding offices and the present site of this office should be accurately located and the names plainly written.

Draw distinctly the railways, roads, rivers, and creeks.

The post office would be situated in the N. W. quarter of section No. 29 in Township 7 (N. or S.), Range 4 (E. or W.), of the 80° principal meridian.

In localities not surveyed by the U. S. Land Office, a sketch map is requested.



On what date do you desire to move the office to the new site? Evening of the 27th. Nov. 1935

What is the reason for the change in location? Building too large, overhead expense in excess of income allowed.

How many patrons of the post office reside within a radius of one mile thereof? 202

How many patrons would reside within a radius of one mile of the office at the proposed site? Same 202 (proposed site just 616 ft. south of present location.)

(If the proposed site is on a railroad, the following certificate should be filled out and signed.)

Bannock (Post office.), Ohio (State.), (Date.)

I, R. H. McLaughlin (Name.), agent at Bannock (Station.)

of the Baltimore & Ohio Railroad, hereby certify that

the proposed site of the post office at Bannock (Name.)

Belmont County, Ohio (State.), is

500 feet from this station by the shortest route open to public travel.

Signature: R. H. McLaughlin Railroad Agent.

QUESTIONS.

Give cancellations at your office in proper blanks for the last four quarters available.

Ascertain from the most reliable source, and state whether the proposed change in site would increase or decrease the distance necessarily traveled by the carrier or carriers now supplying your office (both rural and star route) in going once over the route or routes from office to office, without regard to residence of carrier, and if so, give the exact distance.

If on more than one route, give increase or decrease on each route.

If the change in site will permit or necessitate the carrier deviating from the road now traveled, how many boxes now supplied would be omitted?

How many boxes would probably be erected on the new road?

Indicate on the diagram on second page the present and the proposed line of travel, with distances from point to point.

REPLIES.

2nd Qr. 3rd Qr. 4th Qr. 1st Qr.

Cancellations: 22450-21401-21557-16302

Mail Messenger Service Decrease

Star Route No. Increase

Rural Route No.

Steamboat Route No.

Electric Route No.

Mail crane.

Decrease (how much?) 260 ft. P.R. Carrier Service

Increase (how much?)

Boxes to be omitted. None

Boxes to be erected. None

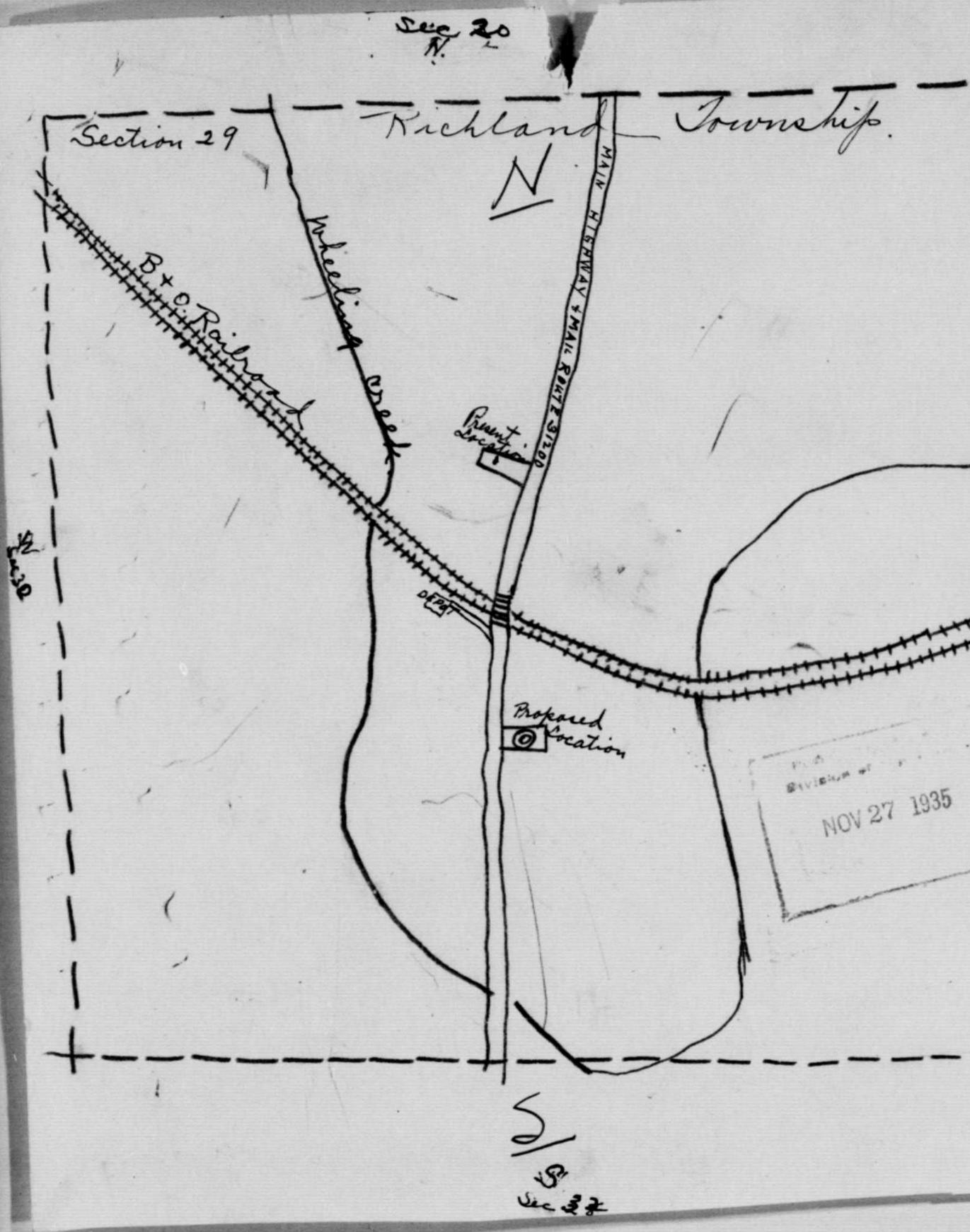
Signature: Harry Chandler

Date: Nov. 16 - 1935

Present distance from P. O. to Depot 740 ft.
Distance from Depot to proposed site 500 ft. by main traveled route.

PLEASE NOTE THAT THE PROPOSED CHANGE WILL NOT MAKE ANY DIFFERENCE ON POSTROUTE MAP

Range 7



MENT AND SUPPLIES

B

Post Office Department
FOURTH ASSISTANT POSTMASTER GENERAL

Washington *May 12, 1917.*

SIR:

In order that the site of your post office may be accurately represented upon the post-route maps, it is requested that you carefully answer the questions below and furnish a sketch, according to instructions on opposite side of paper, which should be returned to this Division as soon as possible.

Respectfully,

For change of site.

To Postmaster at *Bannock*
Belmont Co,
Ohio.

Carl Stanley

Fourth Assistant Postmaster General.

The name of my post office is *Bannock*

If the town, village, or site of the post office be known by another name than that of the post office, state that other name here: _____

My post office is situated in the *Southwest* quarter of section No. *29*, in Township *7* N. or S.
Range *4* E. or W., of the _____ principal meridian, County of *Belmont*
State of *Ohio*

The name of the nearest river is *Ohio River*, and the post-office building is at a distance of *20 miles* on the *West* side of it.
N., S., E., or W.

The name of the nearest creek is *Wheeling*, and the post-office building is at a distance of *500 ft (in bend)* on the *East* side of it.
500 ft (of creek) N. or S.
E. or W.

The name of the nearest office on my route is *Shafferty*
and its distance is *2 1/2* miles, by the traveled road, in a *N. W. S. E.* direction from this, my office.
N., S., E., or W.

The name of the nearest office on my route, on the other side, is *Hairpoint*
and its distance is *4* miles, in a *N. E. S. W.* direction from this, my office.
N., S., E., or W.

The name of the nearest office not on my route is *St Clairsville*
and its distance is *6* miles, by the traveled road, in a *S. E. N. W.* direction from this, my office.
N., S., E., or W.

The post-office building is on the *South* side of the *Balto & Ohio* Railroad,
and at a distance of *175 ft* from the track.
N., S., E., or W.

The railroad station name is *Bannock*

My post office is *4 1/2 miles*, air-line distance, *South* from the nearest point of my
N., S., E., or W.

county boundary.

Postmaster: *Joseph E. Doucua*

Date: *May 17-1917*

DIAGRAM, EXPLANATION, AND INSTRUCTIONS.

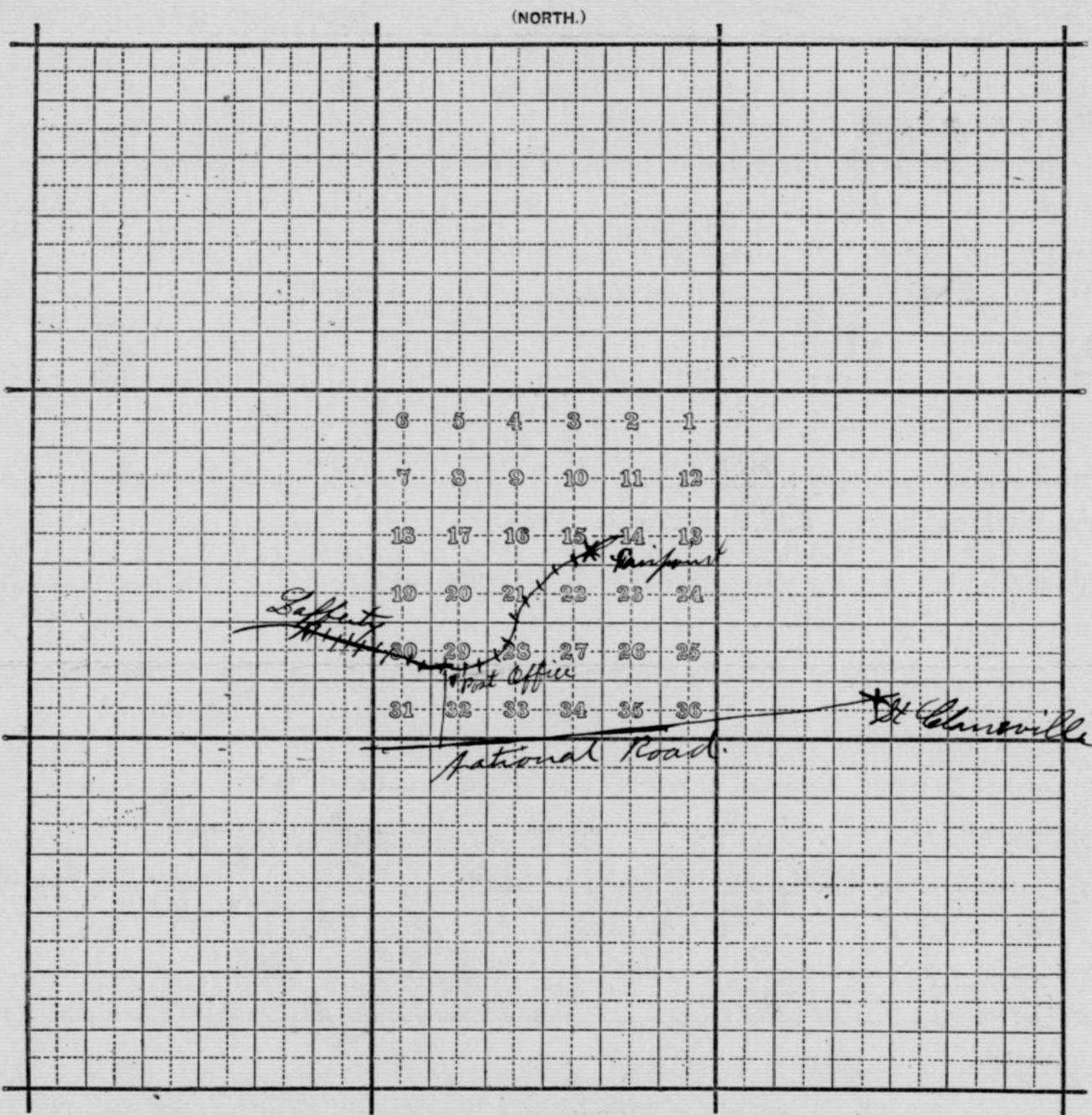
Indicate upon the diagram the site of the post office by placing a dot in the proper quarter section.

The surrounding offices should be accurately located and the names plainly written.

Draw distinctly the railways, roads, rivers, and creeks.

The post office is situated in the *South west* quarter of section No. *29*
 in Township *7* N. or S., Range *4* E. or W., of the _____ principal meridian.

In localities not surveyed by the U. S. Land Office, a sketch is requested.



Scale, one-third inch to mile.

(SOUTH.)

c 5-6224

P.M.

B

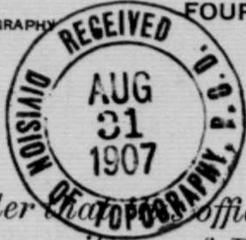
POST OFFICE DEPARTMENT

OFFICE OF THE

DIVISION OF TOPOGRAPHY

FOURTH ASSISTANT POSTMASTER GENERAL

WASHINGTON AUG 14 1907



Sir:

In order that your office may determine, with as much accuracy as possible, the relative positions of Post Offices, so that they may be correctly delineated on its maps, please carefully answer the questions below, and furnish the diagram on the other side, returning the same as soon as possible, verified by your signature and dated.

Very respectfully,

[Handwritten Signature]

Fourth Assistant Postmaster General.

To POSTMASTER AT Bannock,
Belmont Co,
Ohio.

The (P. O. Dept.) name of my Office is Bannock

If the town, village, or site of the Post Office be known by another name than that of the Post Office, state that other name here: Bannock

The P. O. is situated in the Northwest quarter of Section No. 29, in Township 7 (north or south), Range 4 (east or west), County of Belmont, State of Ohio

The name of the most prominent river near it is _____

The name of the nearest creek is Whitting Creek

This Office is _____ miles from said river, on the _____ side of it, and is _____ miles from said nearest creek, on the 100 yds side of it.

My Office is on Mail Route No. 31225

My Office is a Special Office supplied from 2 mi miles distant.

The name of the nearest Office on my route is Uniontown, and its distance is 2 1/4 miles, by the traveled road, in a North direction from this, my Office.

The name of the nearest Office, on the same route, on the other side, is _____ and its distance is 2 1/4 miles in a South direction from this, my Office.

The name of the nearest Office off the route is Lafferty, and its distance by the most direct road is 3 miles in a West direction from this, my Office.

The name of the nearest railroad is B & O.

If on the line of or near the railroad, on which side and how far from the track is your Office located? North side 100 ft.

(Signature of Postmaster.)

(Date.)

[Handwritten Signature: Phos L Lodge]

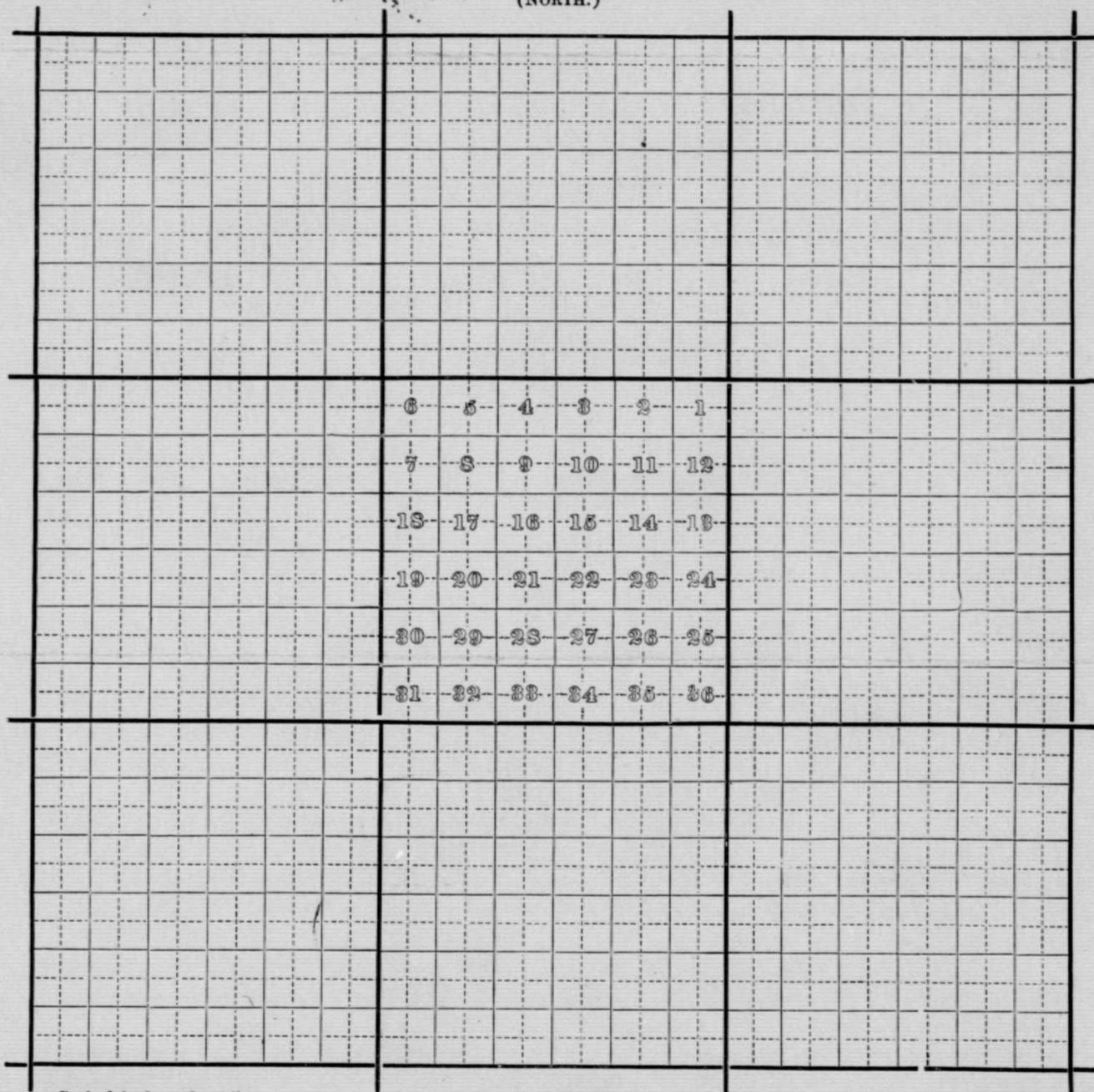
Aug 29/1907

Diagram showing the site of the _____ Post Office
 in Township _____ (N. or S.), Range _____ (E. or W.),
 of _____ Principal Meridian, County of _____, State
 of _____, with the adjacent Townships and Post Offices.

It is requested that the exact site of your Post Office, as also the roads to the adjoining Offices, and the rivers and creeks, be marked on this diagram, to be returned as soon as possible to the Topographer's Office, Post Office Department. If on, or near a railroad, mark the railroad and adjacent Station accurately.

In localities not surveyed by the U. S. Land Office, a **sketch** map is requested.

(NORTH.)



Scale $\frac{1}{4}$ inch to the mile.

(SOUTH.)

5-2342



Post Office Department,

OFFICE OF THE FIRST ASSISTANT P. M. GENERAL,

WASHINGTON, D. C., May 13, 1880.

SIR: Before the Postmaster General decides upon the application for a new post office at Bruce, County of Belmont, State of Ohio, at which you are recommended for postmaster, he requires that the blanks in the following statement be filled, and the questions carefully and correctly answered, verified by your signature, certified by a neighboring postmaster, and returned to this Department, addressed to me. The contractor should be informed of this application; and if the site of the proposed office be off the mail route, you will forward his certificate as to the practicability of supplying it, and also as to the increase of distance. If the proposed office is not on any route now under contract, it can only be established as a "Special Office," to be supplied without expense to the Department other than net proceeds.

Be careful to designate the post offices by their true official names; and answer the subjoined queries fully and accurately, or the case will not be acted upon.

Very respectfully,

JAMES N. TYNER,

First Assistant Postmaster General.

To Mr. William Caldwell care of the Postmaster of St. Clairsville, who will please forward to him.

STATEMENT.

The proposed office to be called ~~Bruce~~ Bannock.

[The name of the candidate for postmaster should not be applied as the name of a post office. It is preferable to have some LOCAL or PERMANENT name, which must not be the name of any other office in the State; and you should aim to select a name not appropriated to any office in the United States.]

It will be situated on the NW quarter of Section Twenty-nine Township Seven (7) Range four, in the County of Belmont, State of Ohio. It will be on or near route No. 2127, being the route from St. Clairsville to Loydsville to Flushing, on which the mail is now carried six times per week.

The contractor's name is Joseph Shannon. Will it be directly on this route?—Ans. Yes it will be directly on it.

If not, how far from, and on which side of it?—Ans. Not any.

How much will it INCREASE the travel of the mail one way each trip?—Ans. Not any.

Where will the mail leave the present route to supply the proposed office?—Ans. Not at all.

Where intersect the route again?—Ans. Not any.

What post office will be left out by this change?—Ans. Not any.

If not on any route, is a "Special Office" wanted?—Ans. To be supplied from Loydsville.

The name of the nearest office to the proposed one, on the same route, is Loydsville, its distance is 2 1/2 miles, in a South West direction from the proposed office.

The name of the nearest office on the same route, on the other side, is Uniontown, its distance is 2 1/2 miles, in a North West direction from the proposed office.

The name of the nearest office to the proposed one, not on this route, is Fairpoint, distance by the most direct road four miles, in a North East direction from the proposed office.

The name of the most prominent river near it is Ohio River.

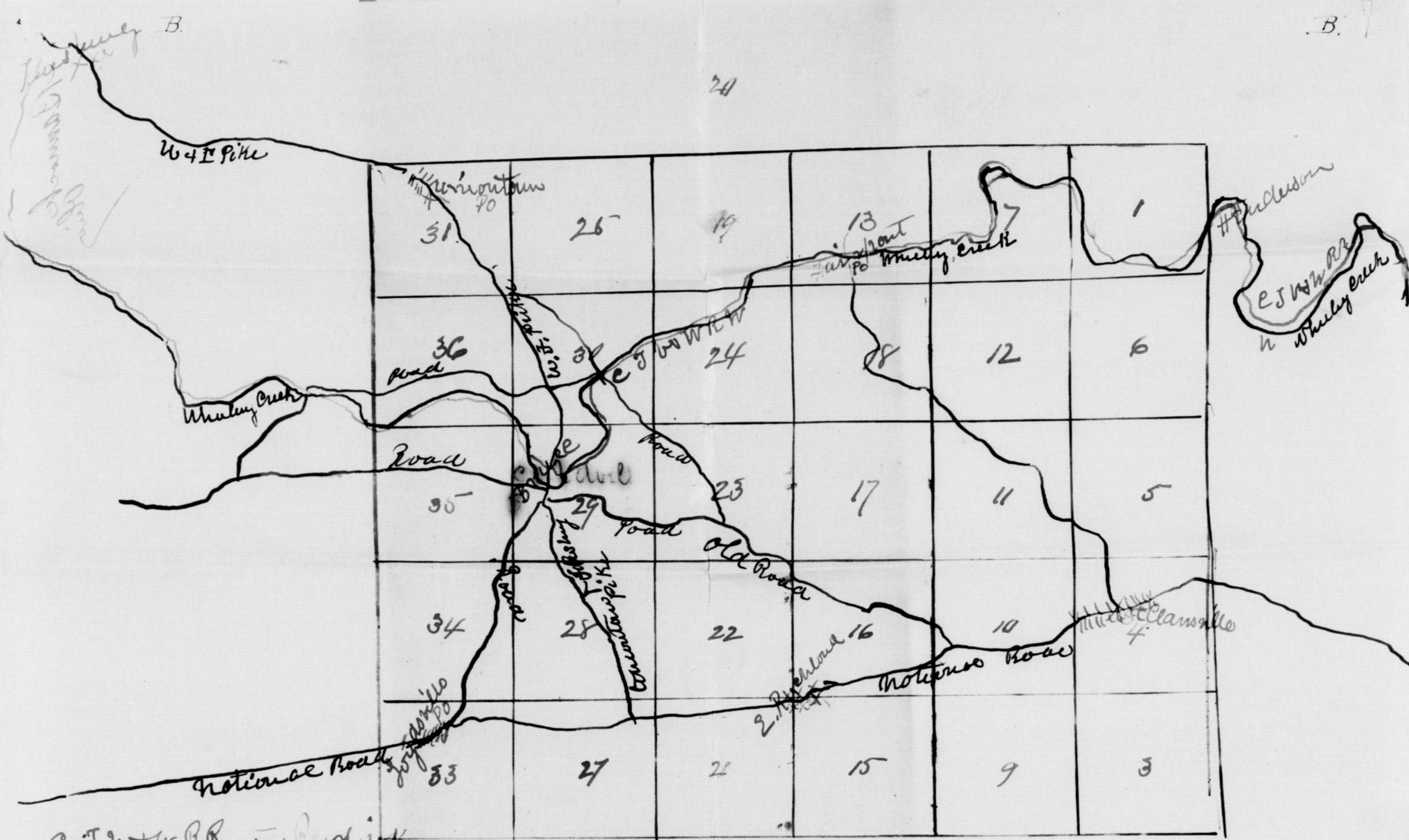
The name of the nearest creek is Wheeling Creek.

The proposed office will be 20 1/2 miles from said river, on the Cleveland Tuscarawas R.R. W. side of it, and will be on said miles from said nearest creek, on the North side of it.

If near a railroad, state on which side the office will be located, how far from, and the name of the station or depot.—Ans. On the Cleveland Tuscarawas Valley Wheeling at Bruce.

If it be a village, state the number of inhabitants.—Ans.

If none suit me myself then oblige W. C.



C J W R R in Red ink
 Whiskey Creek and Roads in Black ink

P.O. in Red
 Bruce - is the one petitioned for

Wm Caldwell and others in Township 7 R 4 County of Belmont Ohio