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C.

1021
(Revised 12-1-48)

LOCATION OF POST OFFICE

IN REPLYING
MENTION INITIALS AND DATE

Division of Postmasters

Post Office Department
FIRST ASSISTANT POSTMASTER GENERAL

Washington 25, D. C.

RECEIVED
FIRST ASST. P. M. G.
MAR 8 - 1950
DIV. OF POSTMASTERS

SUBJECT: Establishment
 Reestablishment
 Change of site

In order that each post office may be accurately located on postal maps, it is requested that you carefully complete this form and return it promptly to the First Assistant Postmaster General, Division of Postmasters.

Respectfully,

CEB

First Assistant Postmaster General.

1. Office and State COLERAIN, OHIO County Belmont
- 1a. Any other name by which locality is known none
2. Township Colerain (If applicable, fill in line 3.)
3. _____ quarter of section _____ Township _____ N. or S. _____ Range _____ E. or W. _____
4. Nearest adjoining county Jefferson How far? Shortest map distance 3 By road 4 miles
- 4a. If site is being changed: Distance from old site 150 ft. Direction from old site East
5. Nearest U. S. or State highway US #250 Direction from P. O. South Distance 10 ft.
6. Name of nearest railroad station Bridgport Name of railroad B & O
7. Distance by road to railroad station 6 miles Direction from post office S.E.
8. Shortest air distance to nearest tracks 2 miles Direction from post office S.E.
9. Streams or bodies of water nearest to the office:

Name	Direction from post office	Distance
<u>Ohio river</u>	<u>East</u>	<u>6 miles</u>
10. Direction of nearest post offices (one in each general direction):

Name	County	Direction from your post office	Distance by road
<u>Bridgport, Ohio</u>	<u>Belmont</u>	<u>S.E.</u>	<u>6 miles</u>
<u>Martins Ferry, Ohio</u>	<u>Belmont</u>	<u>E.</u>	<u>6 miles</u>
<u>Harrisonville, Ohio</u>	<u>Harrison</u>	<u>N.W.</u>	<u>6 miles</u>
<u>Mt Pleasant, Ohio</u>	<u>Jefferson</u>	<u>N.E.</u>	<u>3 miles</u>
11. Method of mail supply Star Route From where Wheeling, W. Va.
(Railroad, star route, rural route, etc.)
12. Congressional district: Present site 18th Proposed site 18th

POST OFFICE DEPT.
First Assistant P. M. G.
MAR 31 1950
Division of Topography
44 T

Lorne Goddard
(Signature in full)
Acting Postmaster
(Postal title)
2-28-50
(Date)

✓

IMPORTANT.—A map showing the location of the post office must be submitted with the return of this paper. A highway map such as prepared by State, county, or local agencies is preferred, if it can be furnished without expense to the Department. Be sure, however, to mark on it the exact site of the post office, placing a small dot in the proper square or block and on the proper side of the street.

If no map can be furnished it is necessary to draw a sketch on one of the diagrams below.

INSTRUCTIONS

These diagrams are furnished simply to make it easier to draw a sketch that will show correct distances from the post office.

SQUARE DIAGRAM

Use this diagram if the post office is located in an area described by section, township, and range, and you have filled in line 3 on the other side. Otherwise use the circular diagram.

Place a small dot representing the post office in the proper quarter-section and fill in the blanks for township and range numbers.

Then draw the following features: (Note that one-half inch on the paper equals 1 mile on the ground.)

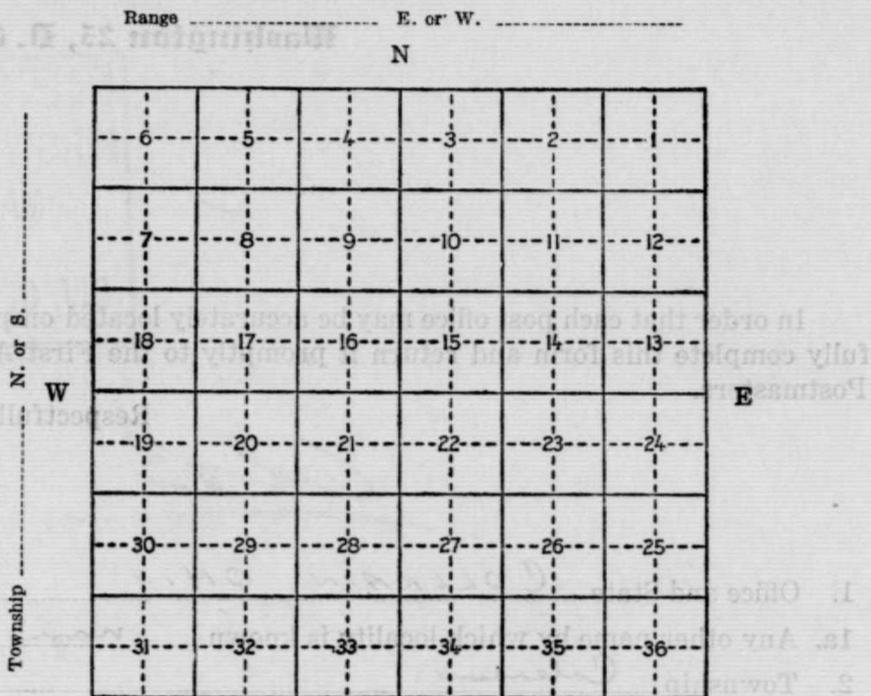
- a. Adjacent post offices (show with small dots and name).
- b. Railroads (show by single line with cross marks; name).
- c. Highways (show by double lines close together and mark U. S. and State numbers; name in margin the post office to which each road leads).
- d. Rivers, creeks, lakes, etc. (show by wavy lines and name).
- e. County line (show by dashes).

CIRCULAR DIAGRAM

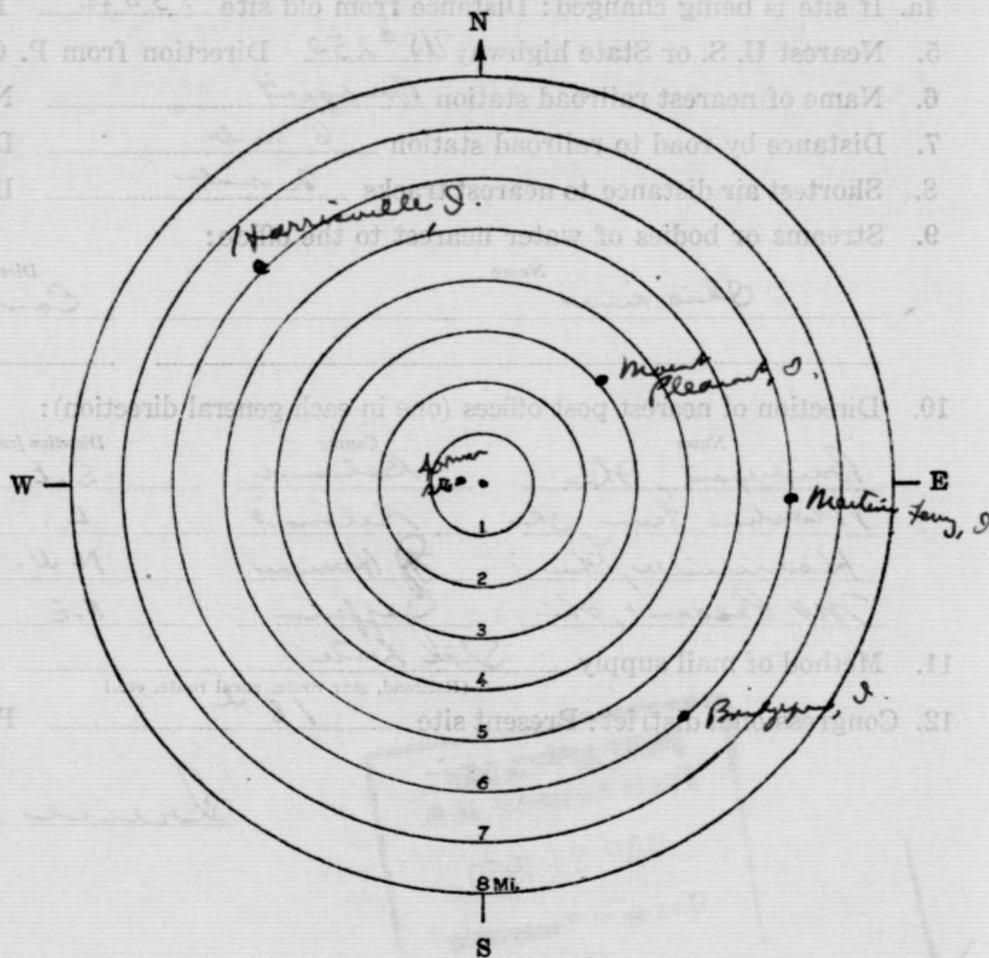
Use this diagram if the post office is NOT located in an area described by section, township, and range.

Let the dot in the center of the circle represent the post office.

Then draw the features a, b, c, d, and e, as described above. (Note the scale of this diagram: One-quarter inch equals 1 mile.)



Scale: 1/4 inch equals 1 mile



Scale: 1/4 inch equals 1 mile

Post Office Department
FOURTH ASSISTANT POSTMASTER GENERAL
 Washington

RETURN TO
 DIVISION OF TOPOGRAPHY

Postmaster,

COLERAIN,

SEP 15 1939

OHIO.

The following information is required in order that your post office may be shown in its proper location on postal maps. Please complete this form immediately and return it without delay with the map or sketch described on the reverse side. A letter of reply is not necessary.

S. M. Purdum
 FOURTH ASSISTANT POSTMASTER GENERAL.

1. Street address of post office Continuation of State Route 250
and Martins Ferry Colerain County Belmont
2. Township Colerain (If location is described by section, township, and range, fill in line 3.)
3. _____ quarter of section _____ Township _____ N. or S. _____ Range _____ E. or W. _____
4. Nearest adjoining county Jefferson How far: Shortest air distance? 4 mi By road? 6 mi
5. Nearest U. S. or State highway P.O. on State Route 250 Direction from P. O. East + West Distance 2 stops
6. Name of nearest railroad station Martins Ferry, O. Name of railroad Jennings + B. & O.
7. Distance by road to railroad station 6 mi Direction from post office East
8. Shortest air distance to nearest tracks 3 miles Direction from post office West to Barton
no station
9. Nearest streams or bodies of water (state whether river, creek, branch, lake, ocean, etc.):

Name	Direction from post office	Distance
<u>Ohio River</u>	<u>East</u>	<u>6 miles</u>
<u>Whiskey Creek</u>	<u>West</u>	<u>3 miles</u>
10. Post offices nearest to your office (one in each general direction):

Name	County	Direction from your office	Distance by road
<u>Barton, O.</u>	<u>Belmont</u>	<u>West</u>	<u>3 miles</u>
<u>Harrisville, O.</u>	<u>Harrison Co.</u>	<u>N. West</u>	<u>6 miles</u>
<u>Mt Pleasant, O.</u>	<u>Jefferson</u>	<u>North</u>	<u>4 miles</u>
<u>Martins Ferry</u>	<u>Belmont</u>	<u>East</u>	<u>6 miles</u>
11. How is mail supplied to your office? Rural Route From where? Bridgport O.
(Railroad, star route, rural route, etc.) 6 miles S. East

POST OFFICE DEPT.
 Fourth Assistant P. M. G.

SEP 20 1939

Division of Topography

4901-2-R (Location Paper) 4-5

(Date) 9-19-1939

(Signed) Mrs. Alice Westlake
 Postmaster.

Post office Colerain Ohio

(OVER)

5-11674

Re-established

RAM

DIVISION OF TOPOGRAPHY

POST OFFICE DEPARTMENT
OFFICE OF THE
FOURTH ASSISTANT POSTMASTER GENERAL
WASHINGTON, March 21, 1908.



Sir:

In order that this office may determine, with as much accuracy as possible, the relative positions of Post Offices, so that they may be correctly delineated on its maps, please carefully answer the questions below, and furnish the diagram on the other side, returning the same as soon as possible, verified by your signature and dated.

Very respectfully,

J. P. Graw

Fourth Assistant Postmaster General.

To POSTMASTER AT Colerain,
Belmont Co,
Ohio.

The (P. O. Dept.) name of my Office is Colerain

If the town, village, or site of the Post Office be known by another name than that of the Post Office, state that other name here: _____

The P. O. is situated in the N. E. quarter of Section No. 13, in Township Colerain no 7 (north or south), Range 3 (east or west), County of Belmont, State of Ohio

The name of the most prominent river near it is Ohio

The name of the nearest creek is Whelting

This Office is 6 miles from said river, on the N. W. side of it, and is 2 3/4 miles from said nearest creek, on the S side of it.

My Office is on Mail Route No. _____

My Office is a Special Office supplied from _____, _____ miles distant.

The name of the nearest Office on my route is _____, and its distance is _____ miles, by the traveled road, in a _____ direction from this, my Office.

The name of the nearest Office, on the same route, on the other side, is _____ and its distance is _____ miles in a _____ direction from this, my Office.

The name of the nearest Office off the route is _____, and its distance by the most direct road is _____ miles in a _____ direction from this, my Office.

The name of the nearest railroad is _____

If on the line of or near the railroad, on which side and how far from the track is your Office located? _____

(Signature of Postmaster.) Emma B. Tinsman

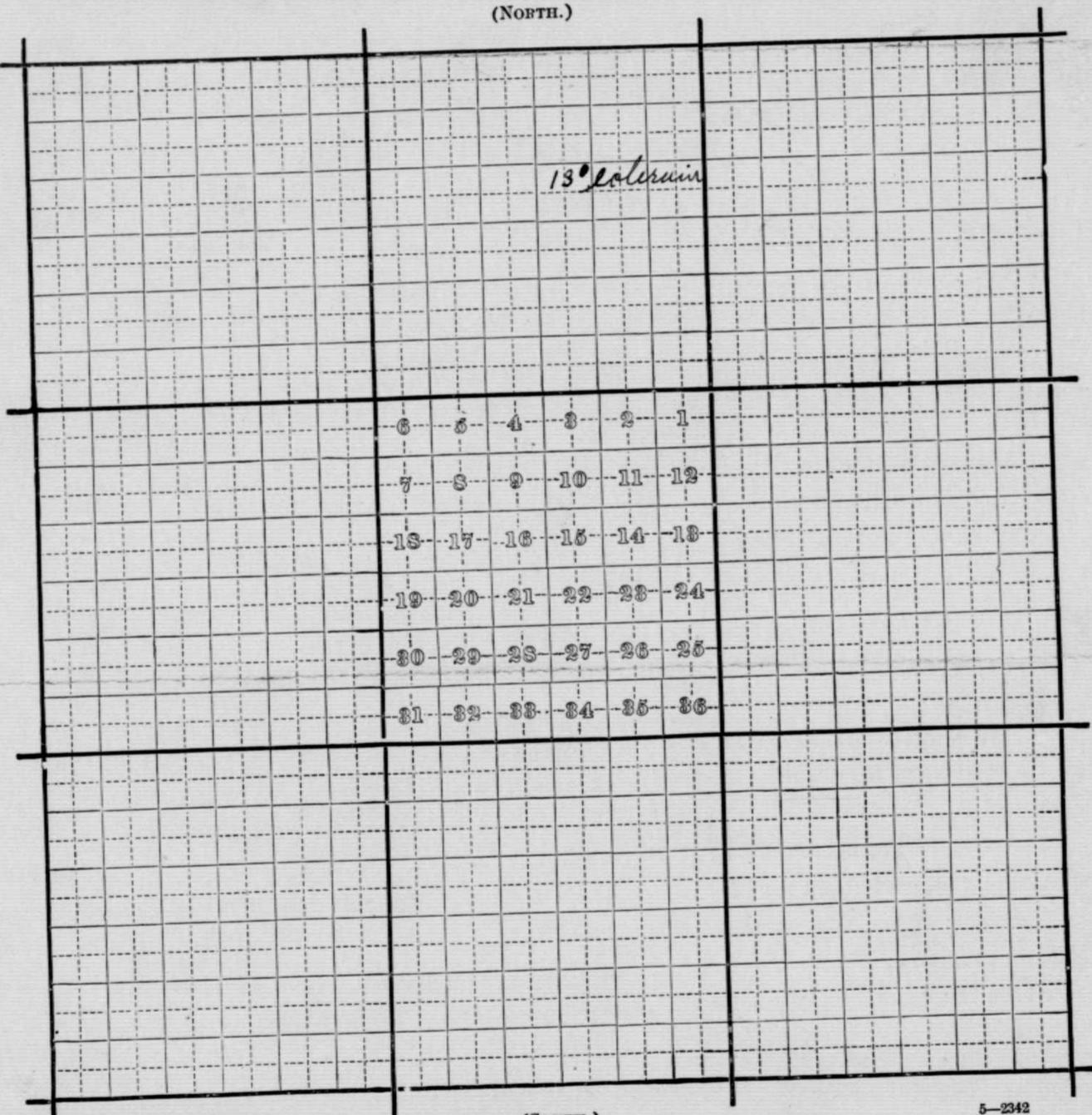
(Date.) Mar 25 - 08

Diagram showing the site of the Colerain Post Office
 in Township Colerain (N. or S.), Range N E (E. or W.),
 of _____ Principal Meridian, County of Belmont, State
 of Ohio, with the adjacent Townships and Post Offices.

It is requested that the exact site of your Post Office, as also the roads to the adjoining Offices, and the rivers and creeks, be marked on this diagram, to be returned as soon as possible to the Topographer's Office, Post Office Department. If on, or near a railroad, mark the railroad and adjacent Station accurately.

In localities not surveyed by the U. S. Land Office, a **sketch** map is requested.

(NORTH.)



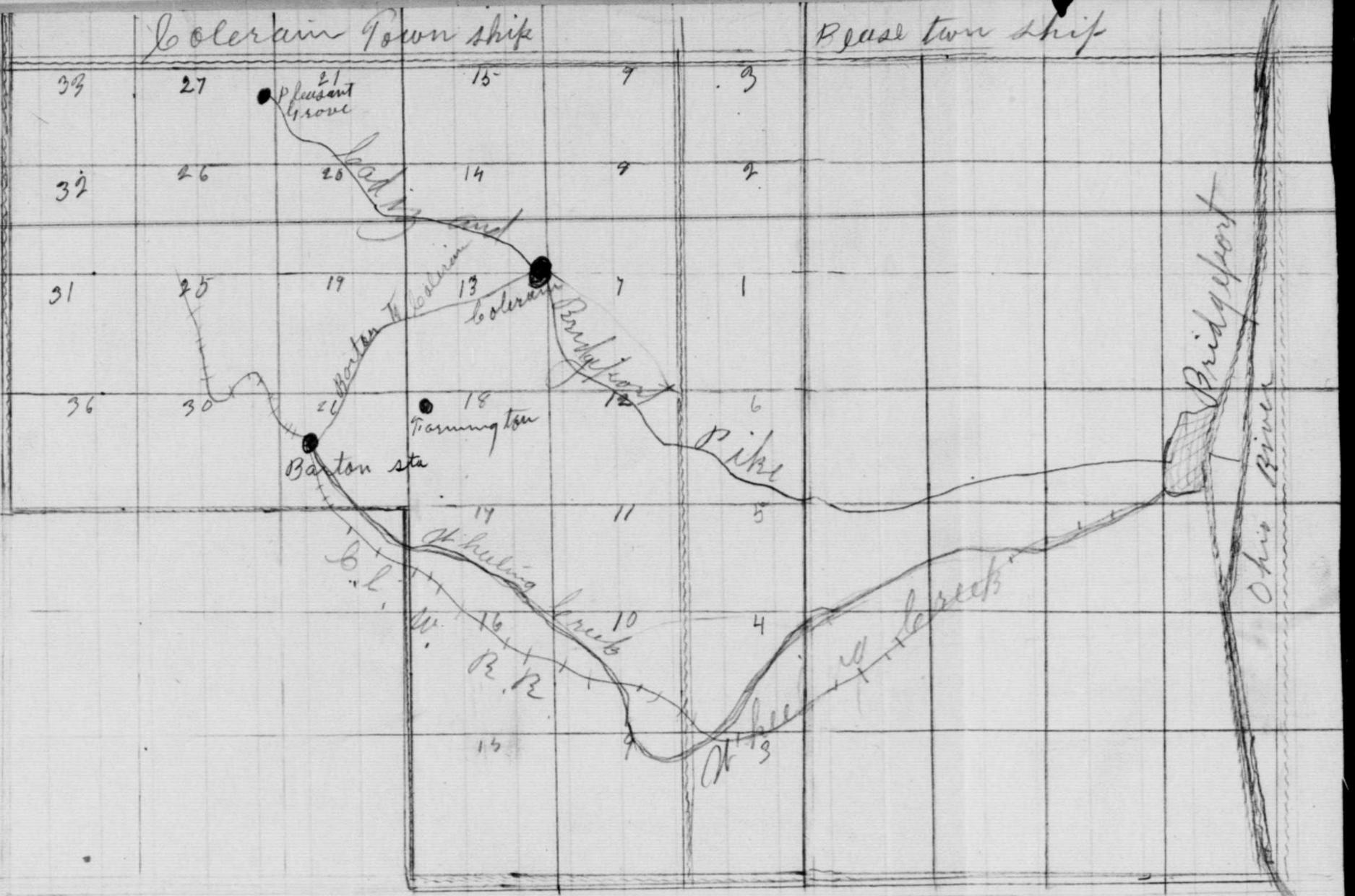
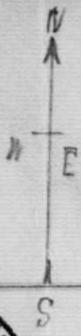
Scale $\frac{1}{4}$ inch to the mile.

(SOUTH.)

5-2342

Colerain Township

Bease Township



A.M.

C

DIVISION OF TOPOGRAPHY

POST OFFICE DEPARTMENT
OFFICE OF THE
FOURTH ASSISTANT POSTMASTER GENERAL
WASHINGTON AUG 14 1907

Sir:

In order that this office may determine, with as much accuracy as possible, the relative positions of Post Offices, so that they may be correctly delineated on its maps, please carefully answer the questions below, and furnish the diagram on the other side, returning the same as soon as possible, verified by your signature and dated.



Very respectfully,

[Handwritten Signature]

Fourth Assistant Postmaster General.

To POSTMASTER AT Colerain,
Belmont Co,
Ohio.

The (P. O. Dept.) name of my Office is Colerain

If the town, village, or site of the Post Office be known by another name than that of the Post Office, state that other name here:

The P. O. is situated in the N. E. quarter of Section No. 13, in Township No. 7 (north or south), Range 3 (east or west), County of Belmont, State of Ohio

The name of the most prominent river near it is Ohio river
The name of the nearest creek is Wheeling Creek
This Office is 6 miles from said river, on the west side of it, and is 3 miles from said nearest creek, on the east side of it.

My Office is on Mail Route No. R. F. D. No. 1
My Office is a Special Office supplied from Bridgeport, 6 miles distant.
The name of the nearest Office on my route is Pleasant Grove, and its distance is 3 miles, by the traveled road, in a N. W. direction from this, my Office.
The name of the nearest Office, on the same route, on the other side, is _____ and its distance is _____ miles in a _____ direction from this, my Office.

The name of the nearest Office off the route is Barton, and its distance by the most direct road is 3 miles in a S. W. direction from this, my Office.

The name of the nearest railroad is Baltimore & Ohio (C. L. W. Div)
If on the line of or near the railroad, on which side and how far from the track is your Office located? _____

(Signature of Postmaster.) Emma B Trisman

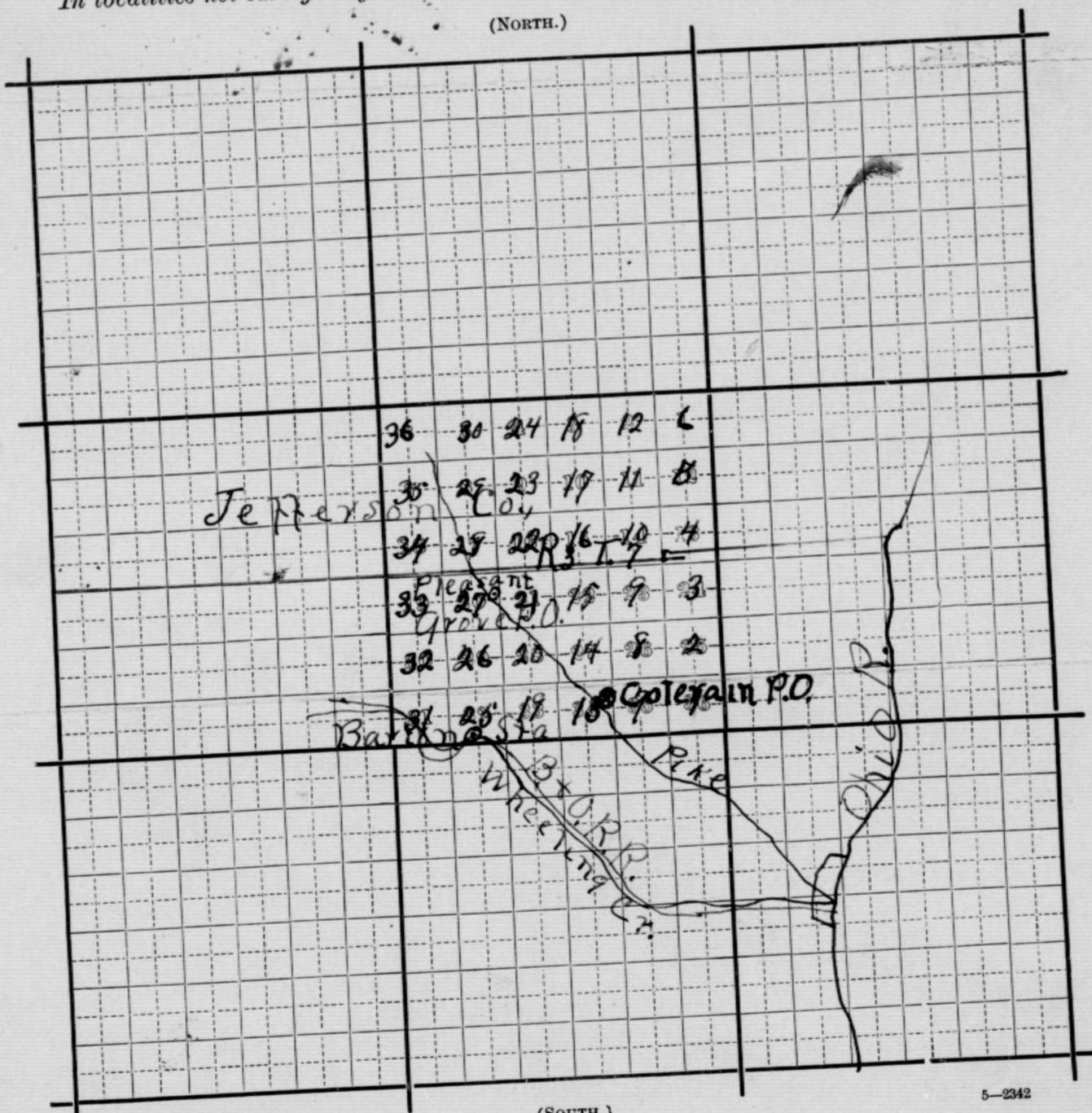
(Date.) Aug 17

Diagram showing the site of the Colerain Post Office
 in Township 7 (N. or S.), Range 3 (E. or W.),
 of Principal Meridian, County of Belmont, State
 of Ohio, with the adjacent Townships and Post Offices.

It is requested that the exact site of your Post Office, as also the roads to the adjoining
 Offices, and the rivers and creeks, be marked on this diagram, to be returned as soon as possi-
 ble to the Topographer's Office, Post Office Department. If on, or near a railroad, mark
 the railroad and adjacent Station accurately.

In localities not surveyed by the U. S. Land Office, a sketch map is requested.

(NORTH.)



Jefferson Co.

Wheeling Tp.

R. 4 T. 8

Pleasant Grove P.O.

Colerain Tp.

Colerain P.O.

Barton

Wheeling



Richland

R. 4 T. 7

R. 3 T. 6

R. 2 T. 3

R. 2 T. 4

Bridgport

Ohio River

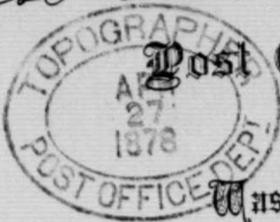
36	30	24	18	12	6
35	29	23	17	11	5
34	28	22	16	10	4
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32	26	20	14	8	2
31	25	19	13	7	1
30	24	18	12	6	
29	23	17	11	5	
28	22	16	10	4	
27	21	15	9	3	
26	20	14	8	2	
25	19	13	7	1	
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Please answer soon.



Post Office Department,

TOPOGRAPHER'S OFFICE,

Washington, April 9th, 1878.

Sir:

To enable the Topographer of this Department to determine, with as much accuracy as possible, the relative positions of Post Offices, so that they may be correctly delineated on its maps, the Postmaster General requests you to fill up the spaces and answer the questions below, and return the same, verified by your signature and dated, under cover to this Office.

Respectfully, &c.,

Topographer P. O. Dept.

To POSTMASTER AT Colerain

Belmont Co.,
Ohio

The (P. O. Dept.) name of my Office is Colerain.

* Its local name is Colerain

It is situated in the South East quarter of Section No. 13, in Township
Seven (7) (north or south), Range Three (3) (east or west), County
of Belmont, State of Ohio.

The name of the most prominent river near it is Ohio.

The name of the nearest creek is Wheeling.

This Office is Six miles from said river, on the West side of it, and is Three
miles from said nearest creek, on the East side of it.

The name of the nearest Office on route No. 21279 is Pleasant Grove, and its
distance is Three miles, by the traveled road, in a Southwesterly direction from this my Office.

The name of the nearest Office, on the same route, on the other side, is Bridgeport,
and its distance is Six miles in a Southwesterly direction from this my Office.

The name of the nearest Office off the route is Cope at Farmington, and its
distance by the most direct road is Two miles in a Southwest direction from this my Office.

This Office is at a distance of 5 1/2 miles from the Martin's Ferry Station of
the Cleveland & Pittsburgh Railroad, on the West side of the railroad.

State, under this, the names of all other Offices near your Office, in different directions from it, and their
distances from it by the most direct roads. Morning View Post office is three
miles distant from this office in a North Eastern direction,

* If the town, village, or site of the Post Office, be known by another name than that of the Post Office, state that other name
here, that it may be identified on the map of the State (or Territory).

A diagram of the township and sections (or, where the land is not so divided, a sketch map,) showing the precise location
of your Office, together with the adjoining Post Offices, towns, or villages, the roads, railroads, and larger streams or creeks, in
addition to the above, will be useful, and is desired.—(See diagram blank accompanying this, to be filled up.)

(Signature of Postmaster.) Wilson Lemmon

(Date.) April 24th 1878