

Harry K. Jones

W.W.

No. 1011.

(LOCATION PAPER.)

Post Office Department,

OFFICE OF THE FOURTH ASSISTANT POSTMASTER GENERAL,
DIVISION OF APPOINTMENTS.

WASHINGTON, D. C., DEC 18 1903, 190

SIR: Before the Postmaster General decides upon the application for the establishment of a post office at West Wheeling, County of Belmont, State of Ohio, it will be necessary for you to carefully answer the subjoined questions, get a neighboring postmaster to certify to the correctness of the answers, and return the location paper to the Department, addressed to me.

If the site selected for the proposed office be not on any mail route, only a "Special Office" can be established, to be supplied with mail from some convenient point on the nearest mail route by a special carrier, for which service a sum equal two-thirds the salary of the postmaster will be paid by the Department.

You should inform the contractor, or person performing service for him, of this application, and require him to execute the appended certificate as to the practicability of supplying the proposed office with mail.

Very respectfully,

Fourth Assistant Postmaster General.

To Mr. S. Osceola Dixon

care of the Postmaster of Bridgeport, O., who will please forward to him.

STATEMENT.

The proposed office to be called

West Wheeling

Notice directions for selecting post office names on next page.

It will be situated in the North quarter of Section 21 Township 3 (North or South),

Range 2 (East or West), in the County of Belmont, State of Ohio

It will be on or near route No. _____, being the route from _____ to _____, on which the mail is now carried _____ times per week.

Will it be directly on this route?—Ans. _____

If not, how much would its supply on this route increase the distance necessarily traveled by the carrier in going once over the route? _____

If not on any route and a "Special Office" is wanted, from what office to be supplied? _____

The name of the nearest office to the proposed one, on one side, is Bridgeport its distance is 1 1/4 miles in a Northwestern direction from the proposed office.

The name of the nearest office, on the other side, is Ballaine its distance is (3) Three miles in a Southern direction from the proposed office.

The name of the other nearest office to the proposed one is Wheeling, W. Va. its distance by the most direct road is Three miles in a Eastern direction from the proposed office.

The name of the most prominent river near it is Ohio

The name of the nearest creek is Whiting Creek

The proposed office will be one quarter miles from said river, on the West side of it, and will be 1/4 miles from said nearest creek, on the East side of it.

The name of the nearest railroad is Cleveland + Pittsburgh

If on the line of or near a railroad, on which side will the office be located; how far from the track; and what is, or will be, the name of the station?—Ans. On west side of R. R. about 30 feet. W. Wheeling

Give the population to be supplied by the proposed office.—Ans. 600

If it be a village, state the number of inhabitants.—Ans. 450.

A diagram, or sketch from a map, showing the position of the proposed new office, with neighboring river or creek, roads, and other post offices, towns, or villages near it, will be useful, and is therefore desired.

ALL WHICH I CERTIFY to be correct and true, according to the best of my knowledge and belief, this 23. day of December, 1903.

(Sign full name.) Mrs. Osceola Dixon, Proposed P. M.

I CERTIFY that I have examined the foregoing statement, and that it is correct and true, to the best of my knowledge and belief.

(This must be signed by Postmaster at nearest office.)

Postmaster at A. J. Heinlein
Bridgeport, O.
(OVER.)

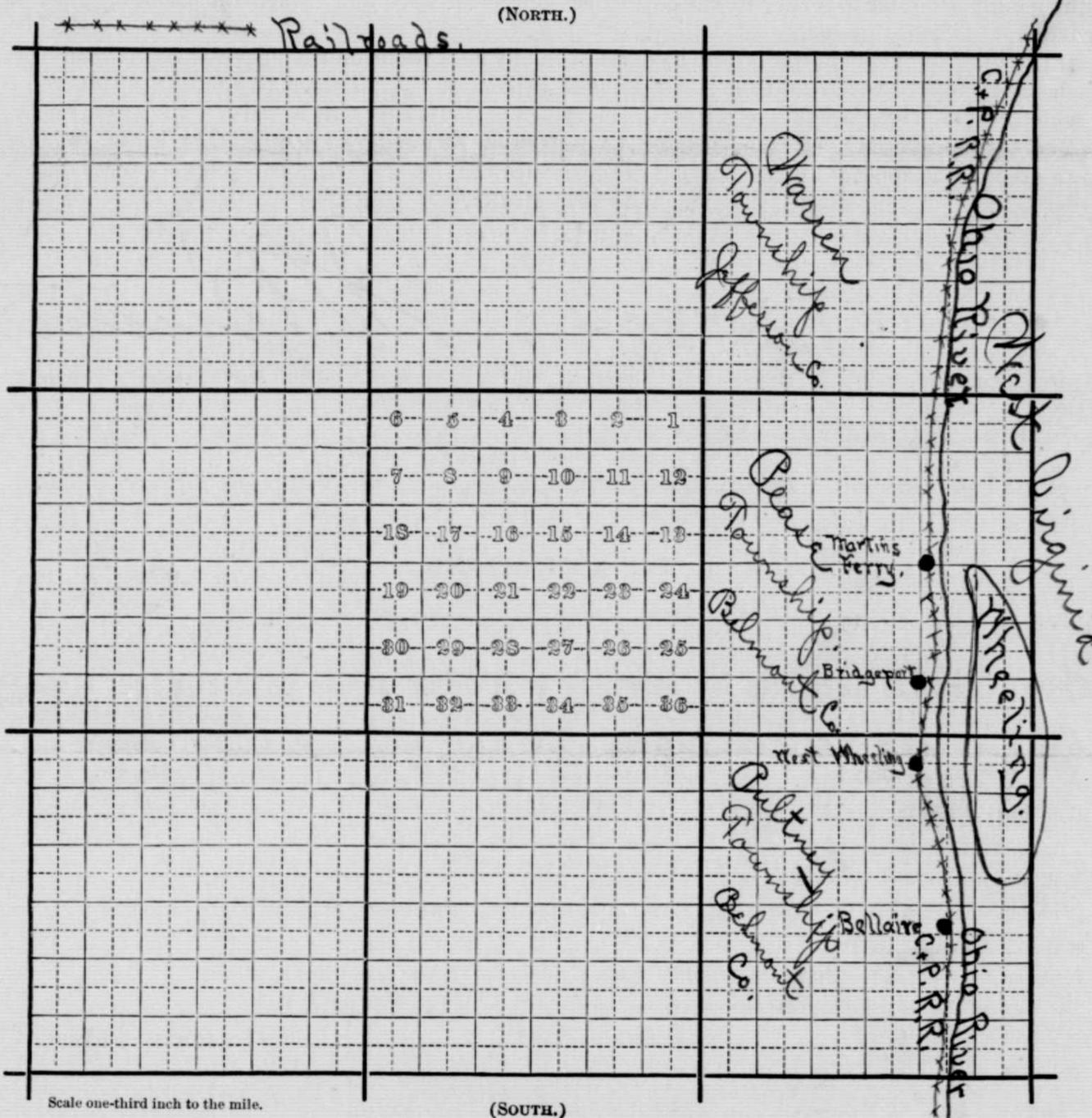
*At a "special office" the postmaster is authorized to employ a carrier to supply the office as often as practicable, for a sum not exceeding two-thirds of the postmaster's compensation.

Applications for post offices should be accompanied by petitions of the citizens interested.

Next Meeting, Ohio

Diagram showing the site of the _____ Post Office,
 in Township _____ (N. or S.), Range _____ (E. or W.) of _____ Principal
 Meridian, County of _____, State _____,
 of _____, with the adjacent Townships and Post Offices.

It is requested that the exact site of the proposed or existing Post Office, as also the roads to the adjoining offices, and the larger streams or rivers, be marked on this diagram, to be returned as soon as possible to the Post Office Department.



INSTRUCTIONS RELATIVE TO NAMES OF POST OFFICES.

Attention is called to the following order issued by the Postmaster General, dated April 9, 1894:

"ORDERED, No. 114.—To remove a cause of annoyance to the Department and injury to the Postal Service in the selection of names for newly established post offices, it is hereby ordered, that from this date only short names or names of one word will be accepted. There may be exceptions when the name selected is historical, or has become local by long usage, but the Department reserves the right in such cases to make the exception or not as it sees proper. Names of post offices will only be changed for reasons satisfactory to the Department."

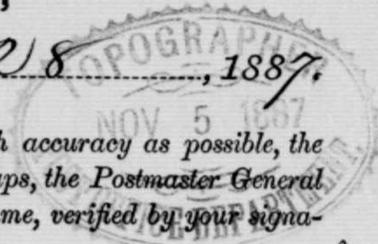
The prefix of "East," "Old," "New," "North," "South," or "West," to the name of a post office is objectionable; as also is the addition of "Burg," "Center," "City," "Corners," "Creek," "Cross Roads," "Depot," "Hill," "Hotel," "Hollow," "Junction," "Mill," "Mound," "Peak," "Plains," "Point," "Port," "Prairie," "Rock," "River," "Run," "Ridge," "Store," "Station," "Springs," "Town," "Vale," "Valley," or "Village," and all other prefixes or additions, as such prefixes or additions are liable to lead to confusion and delay in transmission of the mails.

Delay may often be avoided by here submitting in order of preference several names as the one first selected may be rejected by the Department.

W.W.

POST OFFICE DEPARTMENT,
TOPOGRAPHER'S OFFICE,

Washington, Oct 28, 1887.



SIR:

To enable the Topographer of this Department to determine, with as much accuracy as possible, the relative positions of Post Offices, so that they may be correctly delineated on its maps, the Postmaster General requests you to fill up the spaces and answer the questions below, and return the same, verified by your signature and dated, under cover to this Office.

Respectfully,

David Dwight
Topographer P. O. Dept.

To POSTMASTER AT West Wheeling (Late Poorman)
Belmont Co.,
Ohio

The (P. O. Dept.) name of my Office is West Wheeling

* Its local name is West Wheeling

It is situated in _____ part of _____ Township, or in _____ quarter of Tract No. _____
Pultney Township, County of Belmont, State of Ohio

The name of the most prominent river near it is Ohio River

The name of the nearest creek is Wheeling Creek

This Office is 1/20 miles from said river, on the West side of it, and is 1 1/4 miles from said nearest creek, on the south side of it.

The name of the nearest Office on route No. _____ is Bridgeport, and its distance is 1 1/4 miles, by the traveled road, in a northern direction from this my Office.

The name of the nearest Office, on the same route, on the other side, is Bellaire, and its distance is 3 miles in a southern direction from this my Office.

The name of the nearest Office off the route is Wheeling W. Va., and its distance by the most direct road is 1 1/2 miles in a easterly direction from this my Office.

This Office is at a distance of 65 feet from the track Station of the C. & P. Railroad, on the east side of the railroad.

State, under this, the names of all other Offices near your Office, in different directions from it, and their distances from it by the most direct roads.

Martins Ferry Ohio is three miles north Drill O. is 3 miles west and St. Clairsville is 10 1/2 miles west

* If the town, village, or site of the Post Office be known locally by another name than that of the Post Office, state that other name here, that it may be identified on any published map of the State (or Territory), if appearing thereon.

A diagram of the township (or, where the land is not so divided, a sketch map,) showing the precise location of your Office, together with the adjoining Post Offices, towns, or villages, the roads, railroads, and larger streams or creeks, in addition to the above verbal description, will be useful, and is desired.

A correct map of the locality and adjacent country might be furnished by your County Surveyor, but this must be without expense to the Post Office Department; it being, however, for the general interest and advantage of the community to have the Post Offices correctly located on the maps, it may be expected that this will be cheerfully furnished on proper application.

State (on margin of this sheet) whether there is on file at your county seat (court-house), or in the hands of your County Surveyor, a Map of the county.

State also the present Surveyor's name and Post-office address.

(Signature of Postmaster,) H. C. Harris

(Date,) Nov 4th 1887.

West Wheeling Ohio is situated in the extreme northeast part of Pultney Township there is an file at the County seat a map of Belmont County, the present County Surveyor is Chauncey M. Sawney St. Clairsville Ohio

Ref. to Mr. Borden
Nov. 4th 87. D.C.

(No. 1004—NEW SERIES—JANUARY 1, 1882.)



Post Office Department,

OFFICE OF THE FIRST ASSISTANT P. M. GENERAL,

WASHINGTON, D. C., May 9, 1882

SIR: Before the Postmaster General decides upon the application for a new post office at Wheeling, County of Belmont, State of Ohio at which you are recommended for postmaster, he requires that the blanks in the following statement be filled, and the questions carefully and correctly answered, verified by your signature, certified by a neighboring postmaster, and returned to this Department, addressed to me. The contractor should be informed of this application; and if the site of the proposed office be off the mail route, you will forward his certificate as to the practicability of supplying it, and also as to the increase of distance. If the proposed office is not on any route now under contract, it can only be established as a "Special Office," to be supplied without expense to the Department other than net proceeds.

Be careful to designate the post offices by their true official names; and answer the subjoined queries fully and accurately, or the case will not be acted upon.

Very respectfully,

FRANK HATTON, First Assistant Postmaster General.

To Mr. Thomas Burtsoft

care of the Postmaster of _____, who will please forward to him.

STATEMENT.

The proposed office to be called "Postman" ch to W. Wheeling

Select a short name for the proposed office, which, when written, will not resemble the name of any other post office in the United States.

It will be situated in the NW quarter of Section 20, Township 33 (North or South),

Range 2 (East or West), in the County of Belmont, State of Ohio

It will be on or near route No. _____, being the route from Pittsburg to Bellair Ohio, on which the mail is now carried six times per week.

The contractor's name is Cleveland Pittsburg & Wheeling RR

Will it be directly on this route?—Ans. Yes

If not, how far from, and on which side of it?—Ans. —

How much will it INCREASE the travel of the mail one way each trip?—Ans. Not any

Where will the mail leave the present route to supply the proposed office?—Ans. —

Where intersect the route again?—Ans. —

What post office will be left out by this change?—Ans. None

If not on any route, is a "Special Office" wanted?—Ans. To be supplied from

The name of the nearest office to the proposed one, on the same route, is Bridgeport its distance is 1/4 miles in a northern direction from the proposed office.

The name of the nearest office on the same route, on the other side, is Bellair its distance is 3 miles, in a southern direction from the proposed office.

The name of the nearest office to the proposed one, not on this route, is Wheeling W Va distance by the most direct road 1 1/2 miles, in a eastern direction from the proposed office.

The name of the most prominent river near it is Ohio

The name of the nearest creek is Wheeling

The proposed office will be on Bank of miles from said river, on the West side of it, and will be 1/4 miles from said nearest creek, on the South side of it.

The name of the nearest railroad is Cleveland Pittsburg & Wheeling

If on the line of or near a railroad, on which side will the office be located; how far from the track; and what is, or will be, the name of the station?—Ans. Immediately on East side Station West Wheeling

What will be the distance from the proposed site to the nearest flag station?—Ans. —

State name of station: —

What will be the distance from the proposed site to the nearest station at which mail trains make regular stops?—Ans. 1 1/4 miles

State name of station? —

If the proposed office is located where it can be supplied from a crane or flag station, or located over 80 rods from the station where mail trains make regular stops, will the mail be carried to and from the proposed office without expense to the Department?—Ans. Without expense

If it be a village, state the number of inhabitants.—Ans. 475

Also, the population to be supplied by proposed office.—Ans. 700 to 800

A diagram, or sketch from a map, showing the position of the proposed new office, with neighboring river or creek, roads, and other post offices, towns, or villages near it, will be useful, and is therefore desired.

A correct map of the locality might be furnished by the county surveyor, but this must be without expense to the Post Office Department.

ALL WHICH I CERTIFY to be correct and true, according to the best of my knowledge and belief, this 12th day of May, 1882

(Sign full name.) Thomas Burtsoft, Proposed P. M.

I CERTIFY that I have examined the foregoing statement, and that it is correct and true, to the best of my knowledge and belief.

George M Wise

Postmaster at

Bellair Belmont Co Ohio

(OVER.)

